

Town of Milton, Vermont
Milton Recreation Commission Regular Meeting

Wed, August 14, 2019
Town Manager's Conference Room
43 Bombardier Rd
Milton, VT 05468

1. Attendance:

- Staff: Kym Duchesneau, Recreation Coordinator; Ben Nappi, Assistant Recreation Coordinator
- Recreation Commission: John Lindsay, Chair; Sharon Radtke, Vice Chair and Wayne Peters
- Absent: Renee Berteau

2. **Call to Order:** Meeting called to order at 6:03pm by Chair Lindsay

3. **Amendments to the Agenda:** None

4. **Public Forum:** None

5. **Approval of Minutes:** Moved to accept by Radtke. Seconded by Peters. Approved as written.

6. Recreation Department Report:

- Summer Programs, Events, Music Series & Camps:
 - Summer Camps all went well and are now complete. Most were filled to capacity this summer.
 - Music in the Park was a great success with over 3725 attendees. Matt Mullen provided games and concessions.
 - National Night Out was a great success with over 1200 people attending.
 - The Firefighters Association, organizers of the July 4th Celebration, has decided to step away from all pieces except for the Parade next year. Recreation staff has been in conversation with the Town Manager and Fire Chief about taking over securing bands/entertainment, fireworks vendor and food trucks/concessions and taking over securing sponsors.
- Fall & Winter Programs and Events:
 - Nappi and Duchesneau are working on final touches of the new program guide, which will come out on August 28.
- Upcoming events:
 - **Touch a Truck:** Sat, Sept. 14 from 9am – noon. Would like help from 8:30am – 12:30pm (shifts). Radtke, Peters and Lindsay said they will be able to help out.
 - **Milton Activities Fair:** Thu, Sept. 19 from 6 – 7:30pm at Milton Elementary/Middle School. Anytime would be helpful. Radtke volunteered to assist.
 - **Trunk or Treat:** Fri, Oct. 25 from 6 – 7:30pm. Lindsay and Peters volunteered to help out. Radtke volunteered to be the go-to for Judges again this year. More to come as the date draws near.
 - **Ice Out:** Winter 2020. More to come as details are determined.
 - **Tree Lighting:** Sat, Dec. 7 from 6:30 – 8pm-ish.

- Milton Recreation Master Plan Update
 - Survey results: over 700 participants completed the Survey. SE Group is working on compiling data and writing up the report. SE Group will share survey data re: the Hourglass and Bombardier Property with the Advisory Committees on Tue, Sept. 17.
- Bombardier Property and Town Green/Hourglass Advisory Committees
 - Hourglass Committee's next meeting is Tue, August 20. Nappi, Radtke and Lindsay will attend.
 - Bombardier Property Committee had a meeting on Tue, Aug. 13, which Duchesneau attended. They will be meeting again in September.
- Park Projects Update
 - Murals and baby changing stations added to Fieldhouse restrooms, electricity/outlets being run to the large East Pavilion, Park Hours and rules signed being added soon, speed bumps may be added on the West side parking lot, getting quotes from painters for the pavilions and MOPC work.
- Budget & Capital Improvement FY20 and FY21
 - Duchesneau handed out recap of CIP spreadsheet from last budget planning season and will email the spreadsheet to RC members as well. RC members asked to review and bring any ideas with them to the September meeting. Duchesneau does not have a FY21 Budget planning timeline or information yet from Finance Department.
 - May need to increase the "Old Fashioned Fourth" budget line to account for additional fireworks funding.
- Vermont Conference on Recreation
 - Annual conference will take place Thu & Fri, Oct. 10 & 11 at Lake Morey Resort. Nappi is registered to attend. Duchesneau unable to attend due to family commitment. Commission members are welcome to attend. Duchesneau will share Conference Brochure for members to review and register if they wish.
- Other Recreation Department Business – None

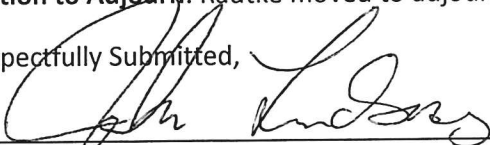
7. Recreation Commission Report

- Recreation Commission Nominations and Elections
 - Chair – Radtke nominated Lindsay; seconded by Peters.
 - Vice Chair – Lindsay nominated Radtke; seconded by Peters.
- Giant Pumpkin Growing PLUS
 - Contest to be held at the Milton Farmer's Market on the Hannaford Green on Thu, Oct. 3. Lindsay is go-to for this and reported that ACE Hardware is unable to sponsor this year however will consider it for next year. Official scales unavailable – will measure with string as in the past. Lindsay will work on prizes for winners.
 - Other Recreation Commission Business – None

Next Meeting: Wed, September 11 at 6pm

Motion to Adjourn: Radtke moved to adjourn; seconded by Peters. Meeting adjourned at 7:01pm.

Respectfully Submitted,



John Lindsay, Chair
Str/kmd