



## PLANNING COMMISSION

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Meeting Type:.....Regular Meeting  
Date:.....Tuesday, August 02, 2022  
Time:.....6:00 p.m.  
Place:.....Community Room, 43 Bombardier Road or Zoom  
Contact:.....(802) 893-1186 or [chaiju@miltonvt.gov](mailto:chaiju@miltonvt.gov)  
Website:.....[www.miltonvt.gov](http://www.miltonvt.gov)

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## MEETING MINUTES

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*Tony Micklus, Chair • Benjamin Frye, Vice-Chair • Jason Heath • Seth Duchesneau • Lisa Labelle*

### 1. Call to Order & Welcome

The meeting was called to order by T. Micklus at 6:04 p.m.

### 2. Attendance

**Members Present:** Tony Micklus, Chair; Ben Frye, Lisa Labelle, Jason Heath, Seth Duchesneau

**Members Absent:** None.

**Staff Present:** Cymone Haiju, AICP, Planning Director

**Others Present:** none

### 3. Agenda Review

No changes.

### 4. Public Forum

None.

### 5. Staff Updates

WRS Investment Inc. has filed a petition for a Certificate of Public Good for the solar facility project on 321 Bear Trap Rd. This may be on the next meeting agenda.

### 6. Business

#### **A. Assessor-Related UDR Change Request Application Discussion.**

A consultant during the appraisal process submitted a request to update our exemptions list to require a zoning permit when a homeowner is increasing the gross habitable floor area of their home. At the last meeting the Commission asked her to come to provide information on her request. She is not present at the meeting tonight. Discussion on the floor. J. Heath asked how many other towns do this. B. Frye advised that through his work he sees this wording in Burlington and has seen it as hard to enforce also feels it puts extra burden on the applicant. **Motion made at 6:23 to approve the UDR Application Request by B. Frye with a second by J. Heath. Unanimous. Vote to Approve the UDR Application Request T. Micklus voted to approve. B. Frye, J. Heath, L. Labelle voted against 1-3 motion failed.**

#### **B. Age-Friendly UDR Recommendations Discussion.**

At the previous meeting, the Planning Commission discussed several additions regarding age friendly enhancements, demographics, and best practice bullet points to add to the Town Plan. This agenda item provided an opportunity to consider age-friendly UDR updates.

1. Item 1 - Foster plans for development - encouraging smaller housing types in areas of town core. This would change 2007.B(1)(c). **Motion made at 6:27 to approve the agenda item 6B items 1 to edit Section 2007.B(1)(c) to recommended language and also edit 3502.C to the 300% residential density made by B. Frye second by S Duchesneau - Unanimous**
  
2. Item 2 - Assisted Living Facilities - defined as one or more structures intended to provide housing, board and care to residents who need assistance with daily activities. Care providers can live on site or provide care from their home. **Motion to approve item 2 on age friendly UDR to add assisted living as a permitted use in NC1,DB1,NC2,M1,M5, M6 NOT R1 with a second by S. Duchesneau - Unanimous**

**C. Planning Commission Clerk Election**

B. Frye motioned to elect S. Duchesneau as Clerk, J. Heath seconded. - Unanimous

**7. Minutes**

Motion made by B. Frye at 6:30 p.m. to approve the minutes of July 19, 2022 as written, with a second by L. Labelle. Motion passed. Unanimous

**8. Adjournment:**

At 6:31 p.m. B. Frye motioned for adjournment, with a second by S. Duchesneau. Motion carried; meeting adjourned.

Respectfully Submitted,

Cymone Haiju

APPROVED MINUTES:

  
\_\_\_\_\_  
Tony Micklus, Chair

Date: 8/15/22

Filed with the Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST: \_\_\_\_\_, Milton  
Town Clerk