



DEVELOPMENT REVIEW BOARD

Meeting Type:..... **Regular Meeting**
Date:..... **Thursday, July 25, 2019**
Time:..... **6:00 p.m.**
Place:..... **Municipal Building Community Room**
Address:..... **43 Bombardier Road Milton, VT 05468**
Contact:..... **(802) 893-1186**
Website:..... **www.miltonvt.gov**

MEETING MINUTES

Bruce Jenkins, Chair Henry Bonges, Vice Chair Julie Rutz, Clerk Robert Brisson Sean Cannon

1. Call to Order

The meeting was called to order by at 6:08 p.m.

2. Attendance

Members Present: Bruce Jenkins, Chair; Sean Cannon; Julie Rutz, Clerk;

Members Absent: Henry Bonges, Vice Chair; Robert Brisson

Staff Present: Michael Burris, Planning Director

Others Present: Joyce Roof, Carl Roof Jr., John Michael Worthington, Frank Thomas, Betty Jarvis, Grant Thomas, Peter Hayes, Cheryl Hayes, David Smith, Susan Smith

3. Agenda Review

None.

4. Public Forum

The public may attend and be heard in accordance with Vermont's Open Meeting Law (1 V.S.A. 312).

5. Staff Updates

6. New Hearings/Business:

A. Timothy and Donna Hayes requested Final Minor Conventional Subdivision approval for a proposed 2-lot Subdivision located at 1658 Lake Road, described as Deed Book 454 & Page 411, SPAN 11521. The subject property contains a total of 30.57 acres and is located within the Shoreland Residential zoning district and Flood Hazard Overlay District.

1. The applicant shall install lot corner monuments in accordance with UDR 3405.K
2. Legal Escrow: The Applicant shall submit \$500 with the Final application to cover the legal review of the deeds and any other required legal instruments by the Town Attorney. Any funds not expended on the legal review will be refunded to the Applicant.
3. Legal Review: The applicant shall submit draft deeds and any other associated legal instruments for all impacted lots for review and approval by the Town Attorney. All requested revisions must be complete before the Plat may be recorded. Only instruments approved by the Town may be recorded in the Town of Milton Land Records. The Town Attorney must approve of the subdivision plat prior to filing the final plat on mylar.
4. Final Plat Submission: The final Plat shall be submitted on mylar (18" x 24"), signed by the licensed surveyor and the Chair of the DRB, and recorded in the Town Clerk's Office within 180 days of the date of the DRB's Final Approval Decision per Subdivision Regulations Section 4408. Final approval expires if not filed within 180 days, unless extended by the Zoning Administrator for pending local or state approvals. In the event a subdivision plat is recorded without complying with this requirement, the plat shall be considered null and void.