



## PLANNING COMMISSION

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Meeting Type:..... **Special Meeting**  
Date:..... **Tuesday, July 23, 2019**  
Time:..... **6:00 p.m.**  
Place:..... **Milton Community Room**  
Address:..... **43 Bombardier Road Milton, VT 05468**  
Contact:..... **(802) 893-1186 or [mburris@miltonvt.gov](mailto:mburris@miltonvt.gov)**  
Website:..... **[www.miltonvt.gov](http://www.miltonvt.gov)**

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## MEETING MINUTES

*Lori Donna, Chair      Tony Micklus, Vice-Chair      David Ross, Clerk      John Lindsay      Jason Heath*

### 1. Call to Order & Welcome

The meeting was called to order by L. Donna at 6:17 p.m.

### 2. Attendance

**Members Present:** All present

Lori Donna, Chair; Tony Micklus, Vice-Chair; John Lindsay; Jason Heath;  
David Ross, Clerk attended via telephone conference call.

**Members Absent:** None

**Staff Present:** Michael Burris, Director of Planning & Zoning

**Others Present:** None

### 3. Agenda Review

Agenda reviewed with no changes.

### 4. Public Forum

*The public may attend and participate in accordance with Vermont's Open Meeting Law (1VSA312).*

No members of the public were in attendance.

### 5. Staff Updates

No staff updates.

### 6. Business

#### A. Officer Elections.

J. Lindsay volunteered to be Chair, as L. Donna did not desire to renew the position. T. Micklus and D. Ross stated that they would renew their positions of Vice-Chair and Clerk, respectively. Motion by L. Donna to approve J. Lindsay as Chair, T. Micklus as Vice-Chair, and D. Ross as Clerk, with a second by J. Heath. Approved unanimously.

#### B. Unified Development Regulations (UDR) Revisions

**(1) Site Plan Expiration:** The Planning Commission (PC) expressed support for allowing all site plans prior to 9.18.17 to expire within the next three years. The PC also expressed support for an alternative arrangement for site plan expirations where the layouts of site plans prior to 9.18.17 would expire within one year - under

this arrangement, all site plan details, with the exceptions of proposed use, density, number of units, lot/building coverage, and number of parking spaces, would have to be revised to conform to the current UDR. Within the following year, plans prior to 9.18.17 would then expire in their entirety.

**(2) Community Facilities:** The PC determined that UDR 1108, the community facilities section, should better align with the state statute for limitations on municipal bylaws, 24 V.S.A. § 4413.

*\* The UDR is Milton's Unified Development Regulations (formerly known as the Zoning and Subdivision regulations) as approved by the Selectboard on September 18, 2017, Amended by the Milton Selectboard on October 2, 2018. The UDR can be found at the Town Planning and Zoning Office, the Town Clerk's Office, and at <https://www.miltonvt.gov/DocumentCenter/View/247/Adopted-Unified-Development-Regulations-PDF>.*

*\*\* Milton's Town Zoning Map is posted at <https://www.miltonvt.gov/DocumentCenter/View/560/Official-Town-Zoning-Map-Sep-2017-PDF>, and a more detailed map with the districts at <https://www.miltonvt.gov/DocumentCenter/View/559/2017-Zoning-Map-Downtown-Detail-PDF>.*

*\*\*\*A copy of the Town's Comprehensive Plan (dated February 5, 2018) as adopted is posted at <https://www.miltonvt.gov/DocumentCenter/View/608/Milton-2018-Final-Comprehensive-Plan-PDF>.*

**7. Minutes:**

T. Micklus motioned at 7:18 p.m. to approve the minutes of the Tuesday, July 16, 2019 Planning Commission meeting. Seconded by L. Donna. Minutes approved unanimously.

**8. Adjournment:**

L. Donna motioned to adjourn at 7:18 p.m. Seconded by T. Micklus. Meeting adjourned at 7:18 p.m.

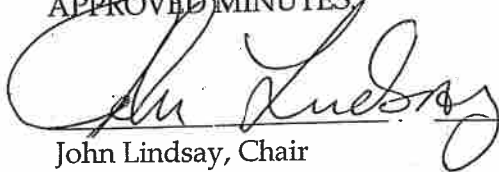
**9. Next Meeting:**

August 20, 2019

Regularly scheduled Tuesday, August 6, 2019 meeting is cancelled.

Respectfully Submitted,  
Michael Burris

APPROVED MINUTES:

  
John Lindsay, Chair

Date: 7/11/2019

Filed with the Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST: \_\_\_\_\_, Milton Town Clerk