



POLICE ADVISORY COMMITTEE

Meeting Type: **Regular Meeting**
Date: **Tuesday, July 19, 2022**
Time: **5:30 p.m.**
Physical Address: **47 Bombardier Road, Milton, VT 05468**
Location: **Fire Department Meeting Room, Milton Fire Station**
Contact: **(802) 893-6655**
Website: **www.miltonvt.gov**

Meeting Minutes

Police Advisory Committee Members Present: Harjit Dhaliwal, Chair; Joseph Duquette, Vice Chair; Kevin Kimball, Clerk; Member; Richard Edwards, Member; Dylan Martel, Member

Staff Members Present: Michaela Foody, Public Safety Director

I. Call to Order

Harjit Dhaliwal called meeting to order at 5:31 pm.

II. Flag Salute

Attendees recited the Pledge of Allegiance.

III. Public Forum

None.

IV. Agenda Review

Motion made by Richard Edwards to approve the Agenda with a second by Dylan Martel. **Motion Approved.**

V. Approval of Minutes

A motion was made by Richard Edwards to approve the minutes as presented for the June 21, 2022 Police Advisory Committee meeting with a second by Kevin Kimball. **Motion Approved.**

VI. Election of Vice Chair

Harjit Dhaliwal opened nominations for Vice Chair of the Police Advisory Committee. Nomination by Richard Edwards for Joseph Duquette, Nomination by Harjit Dhaliwal for Richard Edwards. Richard Edwards declined the nomination. No further nominations were made. Harjit Dhaliwal opened a vote for Vice Chair of the Police Advisory Committee. **Unanimous vote approving Joseph Duquette as Vice Chair.**

VII. ALICE and School Safety

Sgt. Philbrook provided the Committee with a presentation on ALICE, a training that provides additional options for responding to and preparing for active shooter situations. This training is provided to all Milton School District students, faculty, and staff. There are three ALICE instructors on the Milton Police Department, including Sgt. Philbrook and the current and former School Resource Officers.

Sgt. Philbrook's presentation included the following topics:

- The history of how ALICE began nationally and in the Milton School District
- The national average for law enforcement response time to school active shootings
- What the acronym stands for and the significance of each response action:
 - A - Alert
 - L - Lockdown
 - I - Inform
 - C - Counter
 - E - Evacuate

The Committee asked questions of Sgt. Philbrook and engaged in conversation concerning the following matters:

- How is ALICE taught by the SRO and tailored for different grade levels and staff, including paraprofessionals.
- How response procedures are evaluated after national and local incidents through school safety meetings and After-Action debriefs.
- The relationship the Department has with the schools through the SRO program and the support the program has in the school district and the community.
- The national conversation about teachers possessing firearms in schools and what overarching procedures, training, and safety measures would theoretically need to be implemented in advance of this happening at a local level.

VIII. Police Department Staffing Update

Michaela Foody and Sgt. Philbrook advised the Committee that the Milton Police Department is currently fully staffed with 17 officers. Officer Aiden Flynn has graduated the Police Academy and starts Field Training with Cpl. Grenier on Friday, July 22nd. Officer Rebecca Palermo began with Milton PD on July 11, 2022. The new Lieutenant position, which will begin in November, has been offered to Cpl. Frank Scalise. The promotion process will begin soon for the vacated Corporal position.

Detective Nick Henry has begun training Officer Samuel Noel to transition into the Detective position.


Harjit Dhaliwal recommended that the new officers come to a future Committee meeting to introduce themselves.

IX. Adjournment

Motion made by Richard Edwards to adjourn the meeting with a second by Harjit Dhaliwal. **Motion Approved.**

Harjit Dhaliwal adjourned the meeting at 7:03 pm.

Respectfully Submitted,
Michaela Foody

APPROVED MINUTES: _____ Date: 11/15/2022

Kevin Kimball, Clerk

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Milton Town Clerk