



## PLANNING COMMISSION

Meeting Type:..... **Regular Meeting**  
Date:..... **Tuesday, June 4, 2019**  
Time:..... **6:30 p.m.**  
Place:..... **Milton Community Room**  
Address:..... **43 Bombardier Road Milton, VT 05468**  
Contact:..... **(802) 893-1186 or [mburris@miltonvt.gov](mailto:mburris@miltonvt.gov)**  
Website:..... **[www.miltonvt.gov](http://www.miltonvt.gov)**

## MEETING MINUTES

*Lori Donna, Chair*

*Tony Micklus, Vice-Chair*

*David Ross, Clerk*

*John Lindsay*

*Jason Heath*

### 1. Call to Order & Welcome

The meeting was called to order by L. Donna at 6:33 p.m.

### 2. Attendance

**Members Present:** Lori Donna, Chair; Tony Micklus, Vice-Chair; David Ross, Clerk; John Lindsay; Jason Heath

**Members Absent:** None

**Staff Present:** Michael Burris, Director of Planning & Zoning

**Others Present:** Mary Corcoran

### 3. Agenda Review

None.

### 4. Public Forum

*The public may attend and participate in accordance with Vermont's Open Meeting Law (1VSA312).*

Mary Corcoran requested that the PC consider revisions to its Family Childcare Home regulations. Currently, the Unified Development Regulations (UDR) allows six non-school age children and four school-aged part-time. State regulations allow ten non-school age children full-time, as long as two staff members are present. Mary requested that the local regulations be less restrictive and consistent with the state regulations.

### 5. Staff Updates

Lindsey Beaudoin has transitioned from the Public Works Department to become the Administrative Assistant in the Planning and Zoning Office. The Planning Commission welcomes her and looks forward to working with her.

New brochures for the Lamoille Riverwalk are available.

### 6. Business

#### 6. A. UDR Revision Schedule

Lindsay motioned at 8:05pm to start the process of selecting UDR edits and hearing public requests for UDR changes on September 3, 2019 for the next UDR revision, then set a timeline for 1 UDR edit hearing per year from 2020 forward. The motion failed.

Staff will discuss priority zoning revisions (UDR edits) with the Chair for the next Planning Commission meeting.

\* The UDR is Milton's Unified Development Regulations (formerly known as the Zoning and Subdivision regulations) as approved by the Selectboard on September 18, 2017. They can be found in the Town Planning and Zoning Office, Town Clerk's Office, and at <https://www.miltonvt.gov/DocumentCenter/View/247/Adopted-Unified-Development-Regulations-PDF>.

**B. Zoning District Revisions:**

Staff discussed proposal of one date yearly to hear rezoning requests. After lengthy discussion, the matter was tabled.

\*Milton's Town Zoning Map can be found at the Town Planning and Zoning Office, Town Clerk's Office, and is posted at <https://www.miltonvt.gov/DocumentCenter/View/560/Official-Town-Zoning-Map-Sep-2017-PDF>. A more detailed map of Downtown Milton zoning districts can be found at <https://www.miltonvt.gov/DocumentCenter/View/559/2017-Zoning-Map-Downtown-Detail-PDF>.

**C. Comprehensive Planning:**

The Commission intended to discuss methodology for rewriting the Town's Comprehensive Plan and to develop a work plan to accomplish this goal. The matter was tabled.

\*A copy of the Town's Comprehensive Plan (dated February 5, 2018) as adopted can be found in the Town Planning and Zoning Office, Town Clerk's Office, and is posted at <https://www.miltonvt.gov/DocumentCenter/View/608/Milton-2018-Final-Comprehensive-Plan-PDF>.

**7. Minutes: January 15, 2019 and April 16, 2019**

January 15, 2019: Micklus motioned at 8:29 pm (as amended). Approved

May 21, 2019: Lindsay motioned at 8:30 pm (as amended). Approved


**8. Adjournment**

Micklus motioned to adjourn. Meeting adjourned at 8:34 p.m.

**Next Meeting: June 18, 2019**

Respectfully Submitted,  
Lindsey Beaudoin

APPROVED MINUTES:

  
Lori Donna, Chair

Date: 7/16/19

Filed with the Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST: \_\_\_\_\_, Milton Town Clerk