



**Town of Milton**  
**43 Bombardier Road, Milton VT 05468**  
**Regular Selectboard Meeting**  
**Monday, May 18, 2020 at 6:30 PM**  
**Immediately Following the Liquor Board Meeting**  
**Teleconference Meeting**

**Due to COVID-19, there is no physical location for this meeting**

**The Town of Milton encourages participation by telephone**

**MINUTES**

**Selectboard Members Present:** John Palasik, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

**Staff Members Present:** Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; John Bartlett, Director of Administration/Facilities/Human Resources; David Allerton, Director of Public Works; Stephen Laroche, Chief of Police; John Gifford, Treasurer; Jessica Morris, Director of Finance; Michaela Foody, Director of Public Safety; Thomas Elwood, Superintendent Water/Wastewater; Roger Dickinson, Deputy Health Officer

**Others Present:** Buddy Meilleur, LCATV

**I. Call to Order**

J. Palasik called the meeting to order at 6:39 p.m.

**II. Flag Salute**

C. Taylor led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

None.

**IV. Public Forum**

None.

**V. Consent Agenda**

- **Approval of Minutes of May 4, 2020**
- **Approval of Warrant #24**

**Motion made by B. Steady to approve the Consent Agenda as presented with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**VI. Reduction of Speed Limit on Cadreact Road**

Don Turner, Jr., Town Manager gave an update of the speed limit reduction request for Cadreact Road. Vermont State statute does not allow a municipality to lower the

speed limit on a dirt or gravel road below 35 mph without a traffic study and legislative change. After discussion, it was determined that it is not justified to lower the speed limit on Cadreact Road. The Town will add two additional speed limit signs, a cattle crossing sign at the farm and will utilize the speed cart along with additional police patrolling on Cadreact Road.

**VII. Appointment of Deputy Health Officer's**

*Roger Dickinson, Deputy Health Officer*

*Michaela Foody, Director of Public Safety*

**Motion made by M. Morgan to approve the reappointment of Roger Dickinson as Deputy Health Officer for a three year term with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**Motion made by B. Steady to approve the appointment of Michaela Foody as Deputy Health Officer for a three year term with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**VIII. Ambulance Power Lift**

*Don Turner, Jr., Town Manager*

*Michaela Foody, Director of Public Safety*

Don Turner, Jr. gave an overview of the ambulance power lift. The Town of Milton Rescue Department purchased two (2) Stryker power stretchers in December 2018 to replace an aging stretcher fleet. The new stretchers are designed to be utilized with a power load system to minimize potential injury to staff. Many EMS injuries occur as a result of lifting patients into the ambulance. During the Covid-19 pandemic this tool has allowed the department to function more easily with two (2) person crews. Stryker Sales Corporation a single source provider, approached the Milton Rescue Department late last year offering a significant discount on a new power load system for the primary ambulance. The former Public Safety Director negotiated the purchase of the power load system and payment plan with assistance from Rescue staff prior to his departure. The Town Manager drove the ambulance to the North Attleboro MA dealer over a weekend to have the system installed and to save taxpayers approximately \$1,300.

**Motion made by M. Morgan authorizing the three annual payments of \$5,796.35 per year for the Stryker Power Load System which was installed in the Rescue Departments primary ambulance, known as A1. The three year payment plan option is provided by Stryker Flex Financial. Further, the Selectboard instructs the use of Fire/Rescue Reserve Fund which currently has a balance of \$79,620.70 and the use of Impact Fees to offset costs of this purchase, if deemed appropriate upon further investigation. Further, the Selectboard authorizes the Town Manager, or their designee, to issue payment as stated with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes;**

**B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**IX. Local Emergency Management Plan**  
*Michaela Foody, Director of Public Safety*

Michaela Foody, Director of Public Safety gave an overview of the revised Local Emergency Management Plan.

**Motion made by M. Morgan to approve the modified Local Emergency Management Plan with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**X. Emergency Medical Services**  
*Don Turner, Jr., Town Manager*  
*Michaela Foody, Director of Public Safety*

J. FitzGerald read the following Emergency Medical Services resolution:

Emergency Medical Services Week May 17-23, 2020  
EMS Strong: Ready Today. Preparing For Tomorrow.

WHEREAS, for 54 years Milton Rescue has been a vital public service to those that are sick or injured; and

WHEREAS, Milton Rescue consists of 54 members holding certifications of First Responders, Emergency Medical Technicians, and Advanced Emergency Medical Technicians; and

WHEREAS, the members of Milton Rescue are ready to provide lifesaving care to those in need 24 hours a day, seven days a week, often under difficult circumstances; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Milton Rescue provides important public education in injury prevention and pre-arrival care for the sick and injured; and

WHEREAS, the members of Milton Rescue, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Milton Rescue providers by designating Emergency Medical Services Week; now

THEREFORE BE IT RESOLVED that the Town of Milton Selectboard in recognition of this event do hereby proclaim the week of May 17-23, 2020, as Emergency Medical Services Week.

**Motion made by M. Morgan to approve the week of May 17-23, 2020, as Emergency Medical Services Week with a second by C. Taylor. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**XI. Tax Sale Resolution**  
*John Gifford, Treasurer*

John Gifford, Treasurer gave an overview of the Tax Sale Resolution as stated below:

Town of Milton  
2020 Tax Sale

WHEREAS, the Milton Selectboard recognizes a need for the Town Manager, or his agent, acting as the Delinquent Tax Collector for the Town of Milton to pursue collection of delinquent real estate through the 2019-20 fiscal year and utility charges through tax sale; and

WHEREAS, the Selectboard further recognizes that such action may be necessary on a case-by-case basis.

NOW, THEREFORE BE IT RESOLVED: the Milton Selectboard hereby authorizes the following:

The Town Manager, Donald Turner, may engage the Town Attorney to prepare for and to conduct tax sales pursuant to Title 32 V.S.A., Chapter 133 for the purpose of collecting delinquent real estate taxes and delinquent utility charges as provided under subchapter 9 of Title 32 V.S.A., Chapter 133;

The Town Manager, Donald Turner, may take tax sale action, pursuant to Title 32 V.S.A., Chapter 133, subsections 5258 and 5259, and for unpaid utility bills in the same manner as provided by law under subchapter 9 of Title 32 V.S.A., Chapter 133, on a case-by-case basis for and on behalf of the Town of Milton;

The Tax Sale shall not include properties where the amount owed is less than \$500 in more than one fiscal year or less than \$5,000 in any single year.

The Town Manager, and/or his agent, acting as the Delinquent Tax Collector, is authorized to sign necessary document related to the tax sale and disposal of such property.

The Town Manager, and/or his agent, acting as the Delinquent Tax Collector, shall cause the names and amounts of delinquent tax accounts, as of December 31, 2020 to be included in the 2021 Town Annual Report.

**Motion made by M. Morgan to adopt the Town of Milton 2020 Tax Sale Resolution with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

- XII. Water/Wastewater FY21 Budget Approval**  
*David Allerton, Director of Public Works*  
*Jessica Morris, Director of Finance*  
*Thomas Elwood, Superintendent Water/Wastewater*

Jessica Morris, Director of Finance gave an overview of the Water/Wastewater FY21 Budget.

**Motion made by M. Morgan to approve the Water/Wastewater FY21 Budget as presented in the total amount of \$2,213,739.01 with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**XIII. Capital Improvement Plan Presentation and Approval of Notice of Public Hearing on 6/1/20**  
*Jessica Morris, Director of Finance*

Jessica Morris, Director of Finance gave a presentation of the Capital Improvement Plan.

**Motion made by M. Morgan to approve the Notice of Public Hearing Capital Improvement Plan for Fiscal Years 2021-2025 including Impact Fee Schedule for Fiscal Year 2021 with a second by C. Taylor. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**XIV. Town Manager's Update**

- The recreation fields have been reseeded, fertilized and lime added.
- A tentative closing date for the Jamie Parent property on Route 7 has been set for June 2<sup>nd</sup>.
- Over the past weekend there was an issue with the Municipal Building door locking system. The door locking system has been repaired.
- The Town is working on easements and licenses for the Route 7 - Streetscape Project.
- The Conservation Commission and guests completed work on rebuilding the Lamoille River Walk Bridge which was washed away during last year's Halloween storm.
- A Memorial Day ceremony will be held at the Municipal Building on Monday, May 25, 2020 beginning at 10:00 a.m.
- The Town was notified on May 14<sup>th</sup> that the vendor who mowed the cemeteries will not be mowing the cemeteries this year. Part-time staff from the Buildings & Grounds Department have begun cleanup of the cemeteries.

**XV. Executive Session – Contracts, Personnel**

**Motion made by C. Taylor at 8:35 p.m. that premature public knowledge about contracts and personnel would cause the Town or person to suffer a substantial disadvantage with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**Motion made by C. Taylor at 8:36 p.m. that the Selectboard enter into Executive Session to discuss contracts and personnel under the provisions of 1 VSA 313 (A)(1) of the Vermont Statutes to include all five members of the Selectboard Don Turner, Jr., Town Manager and John Bartlett, Director of Administration/Facilities/Human Resources with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**XVI. Action as a Result of Executive Session**

**Motion made by C. Taylor at 9:01 p.m. to close Executive Session with no action taken with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**XVII. Motion to Adjourn**

**Motion made by C. Taylor at 9:02 p.m. to adjourn with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

J. Palasik adjourned the meeting at 9:02 p.m.

Respectfully Submitted,  
Sheila Mooney

APPROVED MINUTES:

\_\_\_\_\_ Date: \_\_\_\_\_  
Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST: \_\_\_\_\_, Milton Town Clerk