



Town of Milton
43 Bombardier Road, Milton VT 05468
Teleconference/Virtual Regular Selectboard Meeting
Monday, May 3, 2021 at 6:30 p.m.

MINUTES

Selectboard Members Present: Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Selectboard Members Absent: Darren Adams, Chair

Staff Members Present: Don Turner, Jr., Town Manager; John Bartlett, Director of Admin/Facilities/HR/IT; Jessica Morris, Director of Finance; Kirsten Jensen, Department of Public Works Engineer; Amanda Pitts, Zoning Administrator/Health Officer/E911 Coordinator; Tom Elwood, Water/Wastewater Superintendent; John Gifford, Town Treasurer; Jenna Tucker, Recreation Director; Stephen Laroche, Chief of Police; Cally Audet, Public Works/Planning and Zoning Administrative Assistant

Others Present: Nick Smith; Rebecca Ellis; Bridget Higdon; Congressman Peter Welch; Emily Reinhardt; Buddy Meilleur, LCATV

I. Call to Order

M. Morgan called the meeting to order at 6:30 p.m.

II. Flag Salute

M. Morgan led the attendees in the Pledge of Allegiance.

III. Agenda Review

Item added regarding a Recreation Grant opportunity presented by Jenna Tucker, Recreation Director.

IV. Public Forum

V. Consent Agenda

- **Approval of Selectboard Minutes of 04/19/21**
- **Approval of Warrant #24**

Motion made by J. FitzGerald to approve the Consent Agenda with a second by B. Steady.
Motion Approved Unanimously.

VI. American Recovery Act/American Rescue Plan Discussion

US Representative Peter Welch
Don Turner, Jr., Town Manager

US Representative Peter Welch provided an overview of his experience over the course of the last year leading up to the development of the American Rescue Package meant to provide State and local funding for recovery in and around their communities.

VII. Reappointment of Chittenden County Solid Waste District Board Representative

John Gifford, Treasurer

Don Turner Jr., Town Manager explained that John Gifford is currently serving as the Town representative for the Chittenden Solid Waste District, and is seeking reappointment from the Selectboard.

Motion was made by B. Steady to reappoint J. Gifford as the CSWD representative for the Town of Milton with a second by J. FitzGerald. Motion Approved Unanimously.

VIII. 2021 Tax Sale

John Gifford, Treasurer

John Gifford, Town Treasurer provided an overview on the annual tax sale process. D. Turner Jr. read aloud the following proposed Resolution:

RESOLUTION
2021 Tax Sale

WHEREAS, the Milton Selectboard recognizes a need for the Town Manager, or his agent, acting as the Delinquent Tax Collector for the Town of Milton to pursue collection of delinquent real estate through the 2020-21 fiscal year and utility charges through tax sale; and

WHEREAS, the Selectboard further recognizes that such action may be necessary on a case-by-case basis.

NOW, THEREFORE BE IT RESOLVED: the Milton Selectboard hereby authorizes the following:

The Town Manager, Donald Turner, may engage the Town Attorney to prepare for and to conduct tax sales pursuant to Title 32 V.S.A., Chapter 133 for the purpose of collecting delinquent real estate taxes and delinquent utility charges as provided under subchapter 9 of Title 32 V.S.A., Chapter 133;

The Town Manager, Donald Turner, may take tax sale action, pursuant to Title 32 V.S.A., Chapter 133, subsections 5258 and 5259, and for unpaid utility bills in the same manner as provided by law under subchapter 9 of Title 32 V.S.A., Chapter 133 on a case-by-case basis for and on behalf of the Town of Milton;

The Tax Sale shall not include properties where the amount owed is less than \$500 in more than one fiscal year or less than \$5,000 in any single year. And properties where the utility bill exceed \$1,000.

The Town Manager, and/or his agent, acting as the Delinquent Tax Collector, is authorized to sign necessary document related to the tax sale and disposal of such property.

The Town Manager, and/or his agent, acting as the Delinquent Tax Collector, shall cause the names and amounts of delinquent tax accounts, as of December 31, 2021 to be included in the 2022 Town Annual Report.

Motion was made by C. Taylor to accept 2021 Tax Sale document as read with a second made by J. FitzGerald. Motion Approved Unanimously.

IX. Appoint Emily Reinhardt As a Student Representative to Recreation Commission
Jenna Tucker, Recreation Director

Jenna Tucker, Recreation Director introduced Emily Reinhardt and provided an overview of the Student Representative Application process.

Motion was made by J. FitzGerald to appoint Emily Reinhardt to a one-year term as the Recreation Commission Student Representative with a second made by B. Steady. Motion Approved Unanimously.

X. Summer Matters for All Grant
Jenna Tucker, Recreation Department Director

Jenna Tucker, Recreation Director gave a brief presentation on the Summer Matters for All Grant opportunity meant to provide financial assistance for staff and families to cover operation and tuition cost for Summer Camp programs throughout the Milton community.

Motion was made by C. Taylor to allow the Summer Matters for All grant application to be submitted and all documentation signed with a second made by B. Steady. Motion Approved Unanimously.

XI. Public Infrastructure Cost Approval
Amanda Pitts, Zoning Administrator, Health Officer, E911 Coordinator

Amanda Pitts, Zoning Administrator provided a brief presentation on the proposed cost estimates for two Public Infrastructure projects seeking surety amount approval by the Selectboard; Courtland Construction contractor's yard, and Waterwheel Way/Livingston Subdivision.

Motion was made by C. Taylor to establish a surety in the amount of \$43,670 for the water main and hydrant for the Courtland Construction contractor's yard located on Route 7 South directly across Forbes Road intersection with a second by J. FitzGerald. Motion Approved Unanimously. Motion was made by C. Taylor to establish a surety in the amount of \$99,690 for the new waterline for the Waterwheel Way/Livingston subdivision located at Route 7 North to Waterwheel Way with a second by J. FitzGerald. Motion Approved Unanimously.

XII. SHARP Education Grant Application
Stephen Laroche, Chief of Police

Stephen Laroche, Chief of Police gave a brief overview of the SHARP Education Grant.

Motion was made by J. FitzGerald to allow Stephen Laroche, Police Chief, or his designee to apply for the FY2022 Education Grant for a term from October 1, 2021 through September 30, 2022 in the amount of \$12,000 with a second by B. Steady. Motion Approved Unanimously.