



Town of Milton
43 Bombardier Road, Milton VT 05468
Teleconference/Virtual Regular Selectboard Meeting
Monday, April 19, 2021 at 6:00 p.m.

MINUTES

Selectboard Members Present: Darren Adams, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; John Bartlett, Director of Admin/Facilities/HR/IT; Jessica Morris, Director of Finance; Kirsten Jensen, Department of Public Works Engineer; Michaela Foody, Director of Public Works; Cymone Haiju, Director of Planning and Development Review

Others Present: Diane Barrows; Michelle Monroe; Bridget Higdon

I. Call to Order

D. Adams called the meeting to order at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Executive Session – Contracts

Motion made by B. Steady at 6:01 p.m. that premature public knowledge regarding contracts would cause the Town or person to suffer a substantial disadvantage with a second by M. Morgan. Motion Approved Unanimously.

Motion made by C. Taylor at 6:03 p.m. that the Selectboard enter into Executive Session to discuss contracts under the provisions of 1 VSA 313 (A)(1) of the Vermont Statutes to include all five members of the Selectboard present tonight, Don Turner, Jr., Town Manager; John Bartlett, Director of Administration/Facilities/Human Resources/IT; Jessica Morris, Director of Finance; Stephen Laroche, Chief of Police; and Michaela Foody, Director of Public Safety with a second by B. Steady. Motion Approved Unanimously.

Executive Session Selectboard meeting adjourned at 6:28 p.m.
Regular Selectboard meeting resumed at 6:31 p.m.

IV. Agenda Review

Item added regarding a receipt of a vicious dog complaint.

V. Public Forum

J. FitzGerald thanked the individuals involved with the construction of the disc golf course in Bombardier Park.

VI. Consent Agenda

- **Approval of Public Hearing Minutes of 04/05/21**
- **Approval of Selectboard Minutes of 04/05/21**
- **Approval of Warrant #23**
- **Approval of Supplemental Warrant Quarterly Town and Sewer Bills**

Motion made by M. Morgan to approve the Consent Agenda with a second by J. FitzGerald. Motion Approved Unanimously.

VII. Action as a Result of Executive Session

Motion made by C. Taylor to accept a one (1) year extension of the existing contract and ratify the Memorandum of Agreement between the New England Police Benevolent Association Inc. Local 411 and the Town of Milton as presented with a second by M. Morgan. Motion Approved Unanimously.

VIII. Local Emergency Management Plan

Michaela Foody, Director of Public Safety

Michaela Foody, Director of Public Safety gave an overview of the Local Emergency Management Plan.

Motion made by J. FitzGerald to approve and adopt the Local Emergency Management Plan as presented with a second by M. Morgan. Motion Approved Unanimously.

IX. Vicious Dog Complaint

Michaela Foody, Director of Public Safety

Michaela Foody, Director of Public Safety gave an overview of a vicious dog complaint the Town received on April 19th and explained that the Selectboard must make a decision on whether or not to hold a vicious dog public hearing. It was further explained that the Selectboard's decision is based on the following criteria: that the complaint form has been properly filled out and the dog is found to have caused loss/damage according to the complaint. The Selectboard determined that the criteria have been met and scheduled a public hearing for May 17, 2021 at 6:00 p.m.

Motion made by C. Taylor acknowledging that the criteria for holding a vicious dog public hearing have been met and that the Selectboard will hold a public hearing on May 17, 2021 at 6:00 p.m. with a second by B. Steady. Motion Approved Unanimously.

X. Proposed Edits to Unified Development Regulations/ Set Date for First Statutory Public Hearing

Cymone Haiju, Director of Planning & Development Review

Cymone Haiju, Director of Planning & Development Review gave a summary of the proposed edits to the Unified Development Regulations.

The Selectboard agreed to set the first statutory public hearing for June 7, 2021 at 6:00 p.m.

Motion made by B. Steady to set the first statutory public hearing regarding the proposed edits to the Unified Development Regulations for June 7, 2021 at 6:00 p.m. with a second by J. FitzGerald. Motion Approved Unanimously.

XI. Andrew Jette/Rita Bittner Petition Requesting Amendment to Unified Development Regulations
Don Turner, Jr., Town Manager
Cymone Haiju, Director of Planning & Development Review

It was the consensus of the Selectboard that the Applicant go to the Planning Commission to request that they incorporate into their next round of Unified Development Regulations edits, changing the current R5 district to an R3 district creating a transitional zoning area that would include the Applicant's property.

XII. River Street Pressure Sustaining Valve – Drinking Water State Revolving Fund
Kirsten Jensen, Public Works Engineer

Kirsten Jensen, Public Works Engineer gave an overview of the River Street Pressure Sustaining Valve Replacement Project. On March 26, 2021, the Department of Public Works received the Drinking Water State Revolving Fund Loan Documents from the Vermont Municipal Bond Bank for the River Street Pressure Sustaining Valve Replacement Project. The loan amount is \$251,000, to be discounted by the amount \$188,250, repayable with interest at 0.00%, per annum, together with an administrative fee of 2.00%.

Motion made C. Taylor to accept the loan agreement regarding the River Street Pressure Sustaining Valve Replacement Project as presented with a second B. Steady. Motion Approved Unanimously.

XIII. Highway Garage Report
Don Turner, Jr., Town Manager
Kirsten, Jensen, Public Works Engineer

Don Turner, Jr., Town Manager presented a video of the proposed new Highway garage.

XIV. American Recovery Act/American Rescue Plan Discussion
Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager gave an update of the status of the American Recovery Act/American Rescue Plan.

XV. Town Manager's Update
Don Turner, Jr., Town Manager

- Cherry Street Railroad Crosswalk - This project will construct a new sidewalk along Cherry Street, from Turner Avenue to Railroad Street, and will include a new pedestrian crosswalk across Railroad Street. The contractor is Dirt Tech Company, LLC. Dirt Tech Company plans on starting the project on April 28, 2021, and plan on completing construction by May 29, 2021.

Their planned work hours are 7:00 am to 5:00 or 6:00 pm, depending on what daily task they are working on. They will have to drop Cherry Street to one lane occasionally. Dirt Tech Company LLC was instructed by the Town to make sure the school buses can get through, and to escort all pedestrians to ensure their safety.

- RFP's went out for the Town Green and Cemetery maintenance services and are due back soon.
- It has been challenging to hire part-time employees. The Town has not been able to fill two summer camp counselors and the Buildings and Grounds Route 7 maintenance position.
- The Clearview and Haydenberry Development projects are well underway. A problem has arisen with the Red Top revitalization. It has something to do with the soil stability to build a four story building on the site.
- There is a meeting with VTRANS regarding the Papaseraphim property scheduled for Friday, April 23rd. This is now holding up VTRANS on the Hourglass Project.
- The Munson Hill section of West Milton Road needs a rebuild as soon as adequate funding has been secured. The Town had a FEMA grant to make these repairs in the early 2000's but never did the project. Don Turner, Jr., Town Manager and David Allerton, Director of Public Works have made it a priority, hired an engineering firm to evaluate conditions, design plans and create construction bid documents. The engineers estimate four years ago was \$775,000. This is a shovel ready project and would be put out to bid immediately after funding is secured. Hopeful that this project will be eligible for some of the infrastructure funds being discussed in Washington. It would be helpful to speak with Senator Mazza, Joe Flynn and VTRANS about the importance of this project. There is also a need for some guardrail work along the Lamoille River on West Milton Road. The current guardrails are leaning toward the river.
- Cadreact Road - Eric Gallas, Highway Superintendent has installed a sign in the dip before to Kate Cadreact's driveway to notify motorists of the driveway.
- In-person meetings shall begin on May 3rd.
- Rescue Department - Joseph Gannon, EMS Officer injured his leg on a rescue call which caused some rescue out of service time last week and will cause some out of service time this coming week. Kristin Stanton, our other fulltime rescue person notified Michaela Foody, Director of Public Safety that she will be leaving the State before May 1st. Milton Rescue was out of service this weekend and will likely be a number of times in the coming weeks. Candidates are being interviewed to replace Kristin Stanton and a few volunteers.
- Old Creamery Building at 25 Railroad Street - A number of meetings were held with Krista Washburn, the Chittenden County Regional Planning Commission and the Brownfields Reuse and Environmental Liability Limitation (BRELLA) program coordinator regarding the Old Creamery building. The process is going to be long and will not be possible if the property is privately owned. More information will follow.
- A virtual meeting was held with Don Turner, Jr., Town Manager and Dr. Jude Smith Rachele, Co-founder and CEO and Rose Gowdey, Senior Associate of Abundant Sun Limited. The Town is looking to host a one-day training session inviting elected officials, staff, boards and commission members on Wednesday, September 22, 2021 with three two-hour sessions spread throughout the day and into the early evening.
- There will be a joint meeting with the Selectboard and the Police Advisory Committee on May 17th during the regularly scheduled Selectboard meeting.

- The MS4 permit has been deemed complete by the Agency of Natural Resources. Thank you to David Allerton, Director of Public Works and Kirsten Jensen, Public Works Engineer.
- Spring paving bids were received on Friday for East Road and Duffy Road. Pike Industries Inc. was the apparent low bidder at \$62 per ton project total \$291,207.00. At the pre-bid meeting the Town disclosed all of the other work that is needed later this year including portions of Lake Road, Manley Road and Poor Farm Road. Hamlin Engineering is working on a proposal for the engineering. The Town will recommend working with Pike Industries at this price to do all of the rest of the work.
- Bombardier Park Field clean-up day was held on Saturday, April 17th. Justin Bergeron, Maintenance Tech is preparing the baseball and soccer fields for spring season. The first mowing of the season has begun.
- A fruit grove and community garden plot have been staked out behind the Bombardier house near the current wood line. Kris Dulmer, Tree Warden will be planting trees with grant money the Town received.
- The Highway Department delivered shurpack material to the Bombardier Park last Friday and the Buildings and Grounds tractor were used to smooth out the dirt portions of the roads in the Bombardier Park near the baseball fields.
- The Islander newspaper is now serving the Milton community.

XVI. Adjournment

Motion made by J. FitzGerald to adjourn the meeting with a second by M. Morgan. Motion Approved Unanimously.

D. Adams adjourned the meeting at 8:42 p.m.

Respectfully Submitted,

Sheila Mooney

APPROVED MINUTES

 Date: 5/3/2021

for Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 4th day of May, 2021.

ATTEST: , Milton Town Clerk