



**Town of Milton**  
**Milton Municipal Building Community Room**  
**43 Bombardier Road, Milton VT 05468**  
**Regular Selectboard Meeting**  
**Monday, April 6, 2020 at 6:30 p.m.**  
**Teleconference Meeting**

**The Town of Milton encourages participation by telephone.**

## **MINUTES**

**Selectboard Members Present:** John Palasik, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

**Staff Members Present:** Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; John Bartlett, Director of Administration/Facilities/Human Resources; John Gifford, Treasurer; Jessica Morris, Director of Finance; Celeste Lang, AP/Payroll Clerk;

**Others Present:** Avalon Ashley, Milton Independent; Buddy Meilleur, LCATV; Michael Bosjoli

### **I. Call to Order**

J. Palasik called the meeting to order at 6:33 p.m.

### **II. Flag Salute**

C. Taylor led the attendees in the Pledge of Allegiance.

### **III. Agenda Review**

None.

### **IV. Public Forum**

Michael Bosjoli expressed concern regarding the upcoming property tax due date of May 14<sup>th</sup>. Mr. Bosjoli asked if the Town planned to adjust the due date because of the recent COVID-19 pandemic.

The Town is reviewing the issue and will be getting legal guidance. The Town will bring their findings before the Board as soon as information becomes available.

### **V. Consent Agenda**

- **Approval of Minutes of March 16, 2020**
- **Approval of Minutes of March 23, 2020**
- **Approval of Minutes of March 30, 2020**
- **Approval of Warrant #21**

**Motion made by B. Steady to approve the Consent Agenda as presented with a second by J. Fitzgerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. Fitzgerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**VI. Treasurer Services to School**  
*Don Turner, Jr., Town Manager*  
*Jessica Morris, Director of Finance*  
*John Gifford, Treasurer*

Don Turner, Jr., Jessica Morris and John Gifford gave an overview of the Treasurer Services to the School.

**VII. Federal COVID-19 Department of Labor-Employee Rights under the Families First Coronavirus Response Act Changes to Unemployment Eligibility & Benefits Under Federal Cares Act**  
*Don Turner, Jr., Town Manager*  
*John Bartlett, Director of Administration/Human Resources/Facilities*

Don Turner, Jr. and John Bartlett gave an overview of the Employee Rights under the Families First Coronavirus Response Act and Changes to Unemployment Eligibility & Benefits Under Federal Cares Act.

**VIII. Route 7 Sidewalk Replacement Project Change Order**  
*Don Turner, Jr., Town Manager*

Don Turner, Jr. gave an overview of the Route 7 Sidewalk Replacement Project.

**Motion made by M. Morgan to approve the change order for the Route 7 Sidewalk Replacement Project in the amount of \$58,600 with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. Fitzgerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**IX. Authorization for the Chair, Vice Chair and/or Clerk To Sign on Behalf of Selectboard Upon Approval of a quorum of the Selectboard**  
*Don Turner, Jr., Town Manager*

Don Turner, Jr. gave an overview of the authorization for the Chair, Vice Chair and/or Clerk to sign on behalf of the Selectboard upon approval of a quorum of the Selectboard.

**Motion made by M. Morgan to authorize the Chair, Vice Chair and/or Clerk to sign all necessary documentation within 48 hours of a Selectboard meeting on behalf of the Selectboard upon approval of a quorum of the Selectboard through the duration of the Governor's Stay Home Stay Safe order with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. Fitzgerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

**X. Town Manager's Update**

- Vermont Council on Rural Development asked the Town Manager to advise the Selectboard that the Vermont Council on Rural Development is looking forward to working with Milton and have committed Community Visit services this year. However, in light of the ongoing pandemic they are unable to commit to a certain timeline. The Vermont Council on Rural Development will get back to the Town as soon as possible.

- Street trees for the Route 7 Streetscape Project were to be ordered for installation this spring. As a result of the work stoppage, Weston Excavating is not going to order the trees which may delay plantings until the spring of 2021.
- A Town employee's spouse tested positive for COVID-19 this weekend. The Town will require the employee to stay home in order to comply with the 14 day requirement.
- A new washer and dryer have been installed at the Rescue Station to allow jumpsuits to be washed after calls without potentially contaminating the Fire Station. The Rescue Department is doing a great job staying safe and the call volume remains low.
- Don Turner, Jr. made a short video to the community to be shared on social media. The video asks for everyone's patience, understanding and cooperation as we deal with the challenges of the pandemic.
- The Town playgrounds, tennis courts and pavilion have been closed to help stop the spread of the virus.
- The Town is going to make a plea to trails and natural area users to practice safe social distancing. This weekend all areas were very busy and a number of people expressed their concern on social media.
- The Police Department is now being advised to start enforcing Governor's Executive Order.
- The Town Manager is working on coordinating a trash truck available to residents to dispose of up to two bags of trash and recycling, three days a week at a designated location in Town. The charge will be \$5.00 cash only, exact change only.

**XI. Motion to Adjourn**

**Motion made by J. Fitzgerald to adjourn the meeting at 7:45 p.m. with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. Fitzgerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.**

J. Palasik adjourned the meeting at 7:46 p.m.

Respectfully Submitted,  
Sheila Mooney

APPROVED MINUTES: *J. Palasik* John PALASIK, CHAIR Date: 04/20/20  
Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 27<sup>th</sup> day of April, 2020.

ATTEST: *Sheila Mooney*, Milton Town Clerk