



**Town of Milton – Selectboard Meeting  
43 Bombardier Road, Milton VT 05468  
In Person and/or via Zoom – Community Room  
Monday, March 7, 2022 at 6:00 p.m.**

**MINUTES**

**Selectboard Members Present:** Darren Adams, Chair; Michael Morgan, Vice Chair; John FitzGerald, Clerk; Brenda Steady, Member; Chris Taylor, Member

**Selectboard Members Absent:** None

**Staff Members Present:** Don Turner Jr., Town Manager; David Allerton, Public Works Director; Brittany Tradup, Executive Assistant to the Town Manager; Jenna Tucker Eugair, Recreation Director

**Others Present:** Henry Bonges; Ken Robie, PE, DuBois & King PE; Sotos Papaseraphim; Jennifer Taylor; Alek Fleury, Milton Independent; John Harrington, UVM Student Intern

**I. Call to Order**

D. Adams called the meeting to order at 6:00 p.m.

**II. Flag Salute**

D. Adams led the attendees in the Pledge of Allegiance.

**III. Agenda Review**

No changes.

**IV. Public Forum**

Sotos Papaseraphim introduced himself as the owner of 216 Route 7 South and stated that he would like to terminate the Memorandum of Understanding with the Town of Milton. D. Adams stated that this request will be added to the agenda for a future meeting.

**V. Consent Agenda**

- **Approval of Selectboard Meeting Minutes of 02/28/2022**
- **Approval of Warrant #20**

**Motion made by M. Morgan to approve the Consent Agenda, with a second by C. Taylor. Motion approved unanimously.**

**VI. CSWD Board Appointment: Henry Bonges**

*Don Turner, Jr., Town Manager*

D. Turner introduced Henry Bonges and noted that this appointment would be for a 1 year term. Bonges answered questions from the Selectboard.

**Motion made by M. Morgan to appoint Henry Bonges to the Chittenden Solid Waste District Board for one (1) year, with a second by C. Taylor. Motion approved unanimously.**

**VII. Milton Energy Projects**

*Henry Bonges*

D. Turner presented the background and introduced H. Bonges as a local resident who has been involved with Town energy projects for many years. Bonges presented the history of and an update on the state of several projects in Milton that support renewable energy related efforts.

**VIII. Hour Glass Proposed Amendments**

*Ken Robie, PE, DuBois & King PE*

D. Turner presented an update on the current state of the project. Ken Robie presented two (2) new conceptual plan options and discussed the considerations for each.

**Motion made by B. Steady to move forward with the presentation from VTrans for the Hour Glass Project to include the pedestrian path, with a second by C. Taylor. Motion approved unanimously.**

**IX. Summer Expanding Access Grant**

*Jenna Tucker Eugair, Recreation Director*

J. Tucker Eugair presented background on the Summer Expanding Access Grant and how it has changed since last year. She also presented what the Recreation Department would like to do with the grant funds and the types of camps that the Recreation Department will plan to offer. There was some discussion about recommended solutions for previously identified challenges. The grant is due March 16, and an announcement will be made April 21.

**Motion made by C. Taylor to give Milton Recreation permission to apply for the Afterschool & Summer Expanding Access Grant for a total amount not to exceed \$100,000 for both 2022 and 2023 summer programs. Second by M. Morgan. Motion approved unanimously.**

**X. Clearview Estates Development Phase 4, Surety Acceptance**

*David Allerton, Public Works Director*

D. Allerton presented the background on the project as summarized by the following memo:

Clearview Properties LLC, is ready to start construction of Phase 4 of the Clearview Estates project (Horseshoe Circle). They have provided a cost estimate of \$471,418.00 for the construction of the road, water & sewer lines, sidewalk and stormwater in the right of way.

Location of Infrastructure/Project Name: Horseshoe Circle

Description of Infrastructure: Water, sewer, stormwater in right-of-way, sidewalk, and road from Station 14+00 to Station 25+70.

After review (email confirmation and cost estimate break-down) by Dave Allerton, Director of Public Works; Kirsten Jensen, Public Works Engineer; Thomas Elwood, Water & Wastewater Superintendent, and Eric Gallas, Highway Superintendent; and review of the final legal documents, staff has determined that the cost estimate in the amount of \$471,418.00 is acceptable for a surety.

We respectfully request that the Selectboard approve the Cost Estimate in the amount of \$471,418.00.

**Motion made by C. Taylor to approve Cost Estimate in the amount of \$471,418.00 for the Clearview Estates Phase 4 project including water, sewer, stormwater in right-of-way, sidewalk, and road from Station 14+00 to Station 25+70. Second by M. Morgan. Motion approved unanimously.**

**XI. Request from Developer of Southerberry, Bill Sawyer, to Defer Payment of Water/Sewer Bill**  
*Don Turner, Jr., Town Manager*

D. Turner presented the background of this request as summarized by the following memo:

The developer of Southerberry is planning to construct the remaining 38 condominium units this summer. Due to the uncertainty of the supply chain, they have to pre-purchase materials to ensure the units can be completed. This creates a challenge with cash flow for the project. They have requested to pay the associated water and sewer connection fees totaling \$198,000.00 (\$5000x38 units) at the time of the certificate of completion as opposed to prior to construction.

There was some discussion about cautions and concerns with regard to granting this request.

**Motion made by C. Taylor to authorize the zoning administrator to issue zoning permits prior to collecting water/sewer fees, which will occur at time of the certificate of completion, except for meters, which will be paid upon receipt. Second by M. Morgan. Motion passed. B. Steady abstained from voting because the developer is her cousin.**

**XII. Proposed Legislative Re-Districting of Milton**  
*Don Turner, Jr., Town Manager*

D. Turner presented the background and an update on what is proposed. There was discussion about the various challenges the proposed redistricting presents and how the Town can respond.

**Motion made by D. Adams to authorize the Town Manager to consult with the Town's attorney to send a letter of notice to the legislature regarding the proposed redistricting, with a second by B. Steady. Motion approved unanimously.**

**XIII. Update from Town Manager and Board Members**  
*Don Turner, Jr., Town Manager*

- The Town did not receive the grant to construct Phase 2 of the handicap accessible path in the Town Forest. We will continue to search for other funding sources to complete this project. Unfortunately, the wetlands permit expires at the end of the 2022 calendar year.
- 25 Railroad St: Krista Washburn has now formally applied to enter the property in the BRELLA program. Amanda and Cymone assisted with completing the application.
- We will need a liquor board meeting next meeting for the annual renewal of all liquor licenses.
- Dave Allerton will provide a public works update at the next meeting. Amanda, Cymone and Drew will be attending the April 18, 2022 SLB meeting to provide a planning, zoning, economic development and enforcement update.
- New Finance Director Ramona Sheppard starts work on Monday 3/14/22. Jess will assist as needed going forth.

- Outstanding issues: No resolution on sewer connection at 72 Cherry St. Lawyers are still discussing; letter from lawyer about an issue in the Village Cemetery; still working with Bob Brisson on his appeal of the Brault Subdivision
- Dave is working on a number of RFP's pertaining to the new public works facility. I will keep the SLB informed as to what the next steps for this project entail.
- We had a leak in the ceiling of the gear room at the fire station. An actuator failed that caused the damper to remain open, which froze a coil in the air to air exchanger. Repairs to unit have been made, and we will repair the ceiling's sheetrock as soon as everything thoroughly dries out.
- Michaela and team have finished Rescue Chief interviews and have identified a finalist. We will be sharing the candidate's name and qualifications with the Selectboard later this week and will bring the candidate to the Selectboard at the next regular meeting 3/21/22 for appointment. We will provide a conditional hire (subject to Selectboard approval) by the end of next week.
- John Harrington, who was present via Zoom, is a student at UVM in a Local Democracy course who is interning here at the Town offices. John is working with Brittany and me to help enhance communication with residents. He will be with us through early May.
- Intermittent warm weather has caused a number of culverts to freeze around town. The Highway Department has done their best to keep the spring thaw flowing in the ditches, but water has covered several roads so far.
- The week of May 8<sup>th</sup> is Vermont Inclusion week. The Selectboard approved the Declaration of Inclusion last year, and I would like to have an event in Town that week. 31 Towns have adopted the declaration in some form and hope that the Governor will recognize the communities that are championing this cause during the week.

#### **XIV. Executive Session – Potential Litigation**

**Motion made by C. Taylor to find that premature knowledge about Potential Litigation would cause the Town or person to suffer a substantial disadvantage. Second by M. Morgan at 7:46 p.m. Motion approved unanimously.**

**Motion made by C. Taylor to move enter into executive session at 7:46 p.m. to discuss Potential Litigation under the provisions of 1 VSA 313 (A)(1) of the Vermont Statutes; to include the following; Selectboard members: D. Adams, M. Morgan, C. Taylor, J. FitzGerald and B. Steady; Town Manager, Don Turner, Jr. Second by M. Morgan. Motion approved unanimously.**

**Motion made by C. Taylor to close executive session at 7:59 p.m., with a second by B. Steady. Motion approved unanimously.**

No action was taken as a result of the Executive Session.

#### **XV. Adjournment**

**Motion made by C. Taylor to adjourn the meeting at 8:01 p.m., with a second by M. Morgan. Motion approved unanimously.**

All documents pertaining to this meeting may be viewed using the following link:  
<https://miltonvt.box.com/s/gd1the3niwjw5yv24ig21iuu9ojpwchd>

A video recording of this meeting can be found at the following location:

<https://miltonvt.box.com/s/xg0vd02uv0w5c5hswef7rdimgxfkyiik>

Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

 Date: 3/21/2022  
John FitzGerald, Clerk

Filed with the Milton Town Clerk's Office on this 22<sup>nd</sup> day of March, 2022.

ATTEST: Kirsti Beers, Milton Town Clerk

