



## PLANNING COMMISSION

Meeting Type: \_\_\_\_\_ **Regular Meeting**  
Date: \_\_\_\_\_ **Tuesday, March 5, 2019**  
Time: \_\_\_\_\_ **6:00 p.m.**  
Place: \_\_\_\_\_ **Milton Community Room**  
Address: \_\_\_\_\_ **43 Bombardier Road Milton, VT 05468**  
Contact: \_\_\_\_\_ **(802) 893- 1186 or [vsinadinowski@miltonvt.gov](mailto:vsinadinowski@miltonvt.gov)**  
Website: \_\_\_\_\_ **[www.miltonvt.gov](http://www.miltonvt.gov)**

## MEETING MINUTES

1 **1. CALL TO ORDER**

2 The Chair called the meeting to order at 6:15 p.m.

3

4 **2. ATTENDANCE**

5

6 **Members Present** : Lori Donna, Chair; Tony Micklus, Vice-Chair; John Lindsay; David Ross

7 **Members Absent**: Zachary Chilcote, Clerk

8 **Staff Present** : Victor Sinadinowski, Planning Director

9 **Public Present** : None.

10

11 **3. AGENDA REVIEW**

12 None.

13

14 **4. PUBLIC FORUM**

15

16

17 **5. STAFF UPDATES**

18 Sinadinowski said that Shannon King came to the Economic Development Commission, and previously  
19 to the Conservation Commission, to discuss his web-based application, TrailHub. Sinadinowski said that  
20 King offered a reduced rate of \$219 a year for his services. Sinadinowski said that Fu Yam Buffet has  
21 closed and North Country Saloon is moving to Saint Albans. Sinadinowski said that there is logging going  
22 on near Checkerberry as approved by the Selectboard. Sinadinowski said that Don Turner Jr. would meet  
23 with the Conservation Commission to try to determine new methods of communication for future  
24 decisions similar to the most previous one. Sinadinowski said that a representative from Pomerleau came  
25 forward with a problem in the regulations that may need to be discussed with the Planning Commission  
26 for interpretation. Sinadinowski said that there is a contradiction regarding parking in the regulations.

27

28 Donna said that the Planning Commission should take another look at the parking and landscaping  
29 regulations to clarify them.

30

31 **6. BUSINESS**

32 **A. Planning Commission Guide**

33 Sinadinowski reviewed the roles and responsibilities of the Planning Commission and the specific  
34 roles of each member.

35

36 Donna said that members should be voted to have permission to represent the PC at different  
37 meetings and speak on the commission's behalf.

38

39 Sinadinowski said that the votes for appointment should be for specific issues rather than in  
40 general.

41

1 Ross asked when the PC would be covered with insurance and asked for an insurance  
2 certificate from the Town. Ross said that there should be a recap article listing what each board  
3 and commission has accomplished in the previous month with the members' names listed.  
4

5 Sinadinowski agreed that there could be a better way to relay this information to the public in  
6 summary.  
7

8 Donna relayed the results of the recent Town voting.  
9

10 **B. Visioning Workshop Recap - April 29 Summit**

11 Sinadinowski said that he believes the April 29<sup>th</sup> Summit will be at 6:00 p.m. and may have a  
12 unifying theme. Sinadinowski said that there are hopes to make the Summit an annual event.  
13

14 **C. Town Comprehensive Plan Edit - Village Center Designation**

15 Sinadinowski said that the edits for language were shared with the State. Sinadinowski asked the  
16 PC if they were comfortable enough with the language to hold a hearing on it.  
17

18 Ross suggested changing "mitigate threats" into something positive.  
19

20 Donna recommended changing it to "preserve."  
21

22 Sinadinowski clarified that the protection of the character and history of the area is incentive-  
23 based. Sinadinowski said that Selectboard would like to include a Public Works building in the  
24 VCD area. Sinadinowski said that there will be three public hearings with the first being through  
25 the Planning Commission and the next two being through the Selectboard, per State statute.  
26

27 Lindsay MOTIONED to APPROVE the language as edited. SECOND by Micklus. The Planning  
28 Commission APPROVED, 4-0.  
29

30 **D. Town Plan 2020**

31 This agenda item has been tabled until the next meeting.  
32

33 **E. UDR Edits**

34 This agenda item has been tabled until the next meeting.  
35

36 **7. Minutes: January 15, 2019 and February 19, 2019**

37 The Planning Commission agreed to discuss their process in regard to intent at the next meeting.  
38

39 Sinadinowski said that the audio files are not filed in the Clerk's office but the minutes are. Sinadinowski  
40 said that the audio would need to be supplied to those who ask for it as a public records request.  
41

42 Lindsay recommended giving the old PC audio files to the historical society.  
43

44 Ross would like to reference older minutes as a guide to see how they should be written.  
45

46 The Planning Commission tabled the minutes until the next meeting where they will submit desired  
47 edits.  
48

49 **8. Adjournment**

50 Micklus MOVED to ADJOURN the meeting at 8:06 p.m. SECOND by Lindsay. The Planning  
51 Commission APPROVED, 4-0.  
52

1 Next Meeting: March 19, 2019

2

3 Minutes approved by the Commission this \_\_\_\_\_ day of \_\_\_\_\_, 201 9.

4

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7

8            Lori Donna , Chair \_\_\_\_\_ /tc

9

10 Draft filed with the Town Clerk this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

11

12 Filed with the Town Clerk this \_\_\_\_\_ day of \_\_\_\_\_, 201 8.