



Town of Milton
Regular Selectboard Meeting
Tuesday, February 18, 2020
Immediately Following the Liquor Board Meeting at 6:00 p.m.
Milton Municipal Building Community Room
43 Bombardier Road, Milton VT 05468

Minutes

Selectboard Members Present: Darren Adams, Chairman; John Palasik, Vice-Chairman (By Phone); Chris Taylor, Clerk; Dana Maxfield, Member; Michael Morgan, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Jessica Morris, Director of Finance; David Allerton, Director of Public Works; Stephen Laroche, Chief of Police; Eric Gallas, Highway Superintendent; John Bartlett, Director of Administration/Human Resources/Facilities

Others Present: John Fitzgerald; Joe Smith; Fred Duplessis; Julianne Heisler ; Richard Saunders; Lauren Blume

I. Call to Order

The meeting was called to order by D. Adams at 6:05 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

None.

IV. Public Forum

None.

V. Business

A. Entertainment Permit – Fun Run in Color May 3, 2020

Joseph Smith, Applicant

Motion made by M. Morgan to approve the Entertainment Permit – Fun Run in Color with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

B. FY19 Financial Audit

Fred Duplessis, Sullivan, Powers & Co., P.C.

Fred Duplessis gave an overview of the FY19 Financial Audit.

Motion made by M. Morgan to accept the FY19 Financial Audit Report with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

C. Police Repeater

Stephen Laroche, Police Chief

Stephen Laroche gave an overview of the request for a replacement police repeater.

(Temporarily lost the telephone connection with J. Palasik)

Motion made by M. Morgan to authorize the Town Manager, or his designee to purchase one Motorola 8000 base repeater for a total cost not to exceed \$30,978.00 with a second by D. Maxfield . D. Adams, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Motion Approved.

(Regained telephone connection with J. Palasik)

D. Highway Garage Advisory Committee Update

David Allerton, Director of Public Works

David Allerton gave an update of the Highway Garage Advisory Committee findings as outlined below:

DPW Highway Garage Committee

The Committee consisted of Dana Maxfield, Julianne Heisler, Robert Ashton, Eric Gallas, Bruce Trombly, David Allerton and Ashley Jackson for CAD support.

The DPW Highway Garage Committee has been meeting every other week since July 2019. The Committee took a break during the holidays while DPW and the Town Manager evaluated two sites more closely.

Scope of Work and Goals

- Identify potential locations for a new highway garage.
- Identify the needs of a new highway garage, i.e. size, features, proposed conceptual level design.
- Develop a conceptual level cost estimate and schedule (as best as we can without a full design).
- Identify potential funding sources for assistance.
- Report back to the Selectboard by March 31, 2020.

Location of a New Highway Garage

- Access to water, wastewater, electricity, natural gas.
- Centrally located to be able to access all parts of Town easily.
- Approximately 6 to 8 acres in size.

- Room for a garage building, separate salt/sand storage structure, cold storage, and stockpiles of materials.
- Minimal impact to nearby residential properties.

Town Owned Property

- The Committee evaluated approximately 40 Town owned properties.
- All properties were discussed and the majority of them were deemed unsuitable.
- The Committee also looked at private properties.

Town Owned Properties Evaluated

- Quarry Lane Property - not good access off Quarry Lane, would require a large culvert or small bridge to cross stream. Husky not keen on the idea of allowing the Town access off North Road. Close proximity to residents.
- Municipal Complex and Recreation Fields - close to recreational activities.
- Bombardier Property - met with this Committee early in the process. This is prime property for development. Saw this Committee's presentation at last Selectboard meeting.
- Tracey Estates – too far from W/WW services, and would be very expensive
- Milton Landfill

Non-Town Owned Properties Evaluated

- Gardner Property (Milton Commons, LLC) - recently purchased by developer Jeff Jimmo. Met with the developer several times. They are interested in subdividing the property, and in constructing a DPW highway garage on the property which the Town could lease to own. The developer's engineer has prepared a conceptual level drawing showing a highway garage facility on this property. Engineer and developer are working on a rough cost estimate for constructing the building. Lease Agreement and details would need to be discussed. Estimates are not completed at this time.
- Brault Property - private property adjacent to Park Place. Mostly wetlands. Not a good candidate.
- Lamelle Property- off West Milton Road. Limited access to W/WW. Not a good prospect. The Committee has not had any discussions with the owner.

Needs of New Highway Garage

- Need a highway garage building approximately 150' by 200'.
- Need a salt shed approximately 100' by 100' to hold salt and winter sand.
- Need cold storage to place some equipment under a roof.
- Wash bay, mechanics bay, covered salt/sand shed, two locker rooms, eyewash station, kitchen, oil/water separator, exterior lighting, outside cameras, fencing, storage rooms (mechanics tools, flammable storage, oil waste, signs, tires, hand tools, parts, propane cylinders, etc.), cold storage, sand piles, gravel piles, topsoil, culvert storage, concrete pit for water decanting, covered area for cold and hot patch materials, area for CaCl and MgCl storage with secondary containment, trench boxes, fuel tanks, storage for plow supplies, mechanical room, water sprinklers, compressor room welding area, ventilated area for painting, outside racks, tire changer and balancer, overhead crane, small lift for vehicles, larger lift for dump trucks, parking lot and outside

lighting, landscaping (sound berms), stormwater control, utilize green infrastructure where possible, W/WW connections including fire hydrant(s), natural gas connection, waste steel storage (concrete slab with fencing), dumpsters, break room, chairs and tables, storage racks, workbenches, oversized doors, sign storage, HVAC, etc.

Funding Sources

Still researching funding sources. VTrans can provide up to \$375,000 for salt shed construction.

Cost Estimate and Schedule

Recently constructed DPW facilities are: Williston DW facility cost \$6M (including land purchase); Saint Albans DPW facility cost \$3.5 - \$4M (still confirming costs). The project could take two to four years in the development and construction.

E. DWSRF Loan Application – River Street PSV Project

David Allerton, Director of Public Works

David Allerton gave an overview of the DWSRF Loan Application – River Street PSV Project.

Motion made by M. Morgan to approve the loan documents including Exhibit D Resolution and Certificate (General Obligation) (Vermont Drinking Water State Revolving Fund) provided by the Vermont Municipal Bond Bank for the River Street Pressure Sustaining Valve Replacement Project with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

F. Town Road Certification

David Allerton, Director of Public Works

Motion made by M. Morgan to approve the 2020 Certificate of Highway Mileage with the added sections of the following Class 3 roads: 168 Highland Avenue; 171 Overlake Drive; and 175 Shannon Way with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

G. Unified Development Review Revisions Vote

Don Turner, Jr., Town Manager

Motion made by M. Morgan to approve the Unified Development Review Regulations revisions as written with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

H. Municipal Renovations Cost

Don Turner, Jr., Town Manager

Don Turner, Jr. gave an overview of the municipal building renovations. Total renovation costs are approximately \$48,000-\$58,000.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- Received the VTrans and traffic study recommendations regarding adjusting speed limit on Route 7.
- Winter salt budget has approximately \$20,000 left for the season. The Highway Crew has been called in 47 times this year compared to 63 last year. The light snow/rain squalls are driving the calls up. This is also causing the roads to deteriorate rapidly.
- Congressman Welch will be at Bove's on February 19th from 12:00-1:30 p.m. and GBIC has invited Town Officials to attend.
- The Town plans to submit West Milton Road for the Class 2 paving grant.
- Ambulance Assessment Fee shows we owe \$9,605.74 but corrected bill came in and is \$8,362.60. The Town will be paying the lesser amount.
- There will be a Coronavirus webinar on Friday, February 21st at noon.
- The Town won a 2020 Governor's Excellence in Worksite Wellness Award-Silver Level.
- The Rescue Department had 28 calls this week.

VII. Approval of Warrant #17

Motion made by C. Taylor to approve Warrant #17 in the amount of \$303,449.19 with second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

VIII. Approval of Selectboard Minutes of February 3, 2020

Motion made by M. Morgan to approve the Selectboard Minutes of February 3, 2020 as written with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

IX. Approval of Public Hearing Minutes of February 3, 2020

Motion made by M. Morgan to approve the Public Hearing Minutes of February 3, 2020 with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

X. Executive Session

No Executive Session held.

XI. Action as a Result of Executive Session – Maplewood Avenue Agreement

Note: At the February 3, 2020 Selectboard meeting Don Turner, Jr., Town Manager recused himself from the Executive Session discussion regarding the Maplewood Avenue Agreement.

Motion made by M. Morgan to approve the Maplewood Avenue Agreement with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

XII. Motion to Adjourn

Motion made by M. Morgan at 7:30 p.m. to adjourn with a second by D. Maxfield. D. Adams, Yes; J. Palasik, Yes; C. Taylor, Yes; D. Maxfield, Yes; M. Morgan, Yes. Approved Unanimously.

D. Adams adjourned the meeting at 7:30 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:


_____ Date: 3-2-2020
Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office this 3 day of March, 2020.

Attest: 

Milton Town Clerk