



Town of Milton
43 Bombardier Road, Milton VT 05468

Teleconference/Virtual Regular Selectboard Meeting
Tuesday, February 16, 2021
Immediately Following the Second Public Hearing
MINUTES

Selectboard Members Present: John Palasik, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; John Bartlett, Director of Admin/Facilities/HR/IT; David Allerton, Director of Public Works; Amanda Pitts, Zoning Administrator/Health Officer/E911 Coordinator; Kirsten Jensen, Public Works Engineer

Others Present: Buddy Mueller; Sotos Papasraphim; Rita Bitner; Brian Sullivan; Andrew Jette

I. Call to Order

J. Palasik called the meeting to order at 6:19 p.m.

II. Flag Salute

M. Morgan led the attendees in the Pledge of Allegiance.

III. Agenda Review

None.

IV. Public Forum

J. FitzGerald thanked the Recreation Department for a successful Winter Festival.

V. Consent Agenda

- **Approval of Public Hearing Minutes of 01/28/21**
- **Approval of Special Selectboard Meeting Minutes of 01/28/21**
- **Approval of Selectboard Regular Meeting Minutes of 02/01/21**
- **Approval of Warrant #18**

Motion made by M. Morgan to approve the Consent Agenda as presented with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

VI. Reappointment of Development Review Board Member

Henry Bonges

Motion made by M. Morgan to reappoint Henry Bonges to the Development Review Board for a three (3) year term with his term to expire on June 30, 2023 with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

VII. Act 92 Extensions – Licenses

Amanda Pitts, Zoning Administrator/Health Officer/E911 Coordinator

Amanda Pitts, Zoning Administrator/Health Officer/E911 Coordinator gave an overview of the Act 92 Extensions – Licenses.

Motion made by M. Morgan to approve the use of Act 92 of 2020 (an act relating to government operations in response to the COVID-19 outbreak) which allows municipalities to extend any deadlines applicable to municipal corporation for 90 days after State of Emergency. Section 8(b) states that "During a declared state of emergency under 20 V.S.A. chapter 1 due to COVID-19, a municipal corporation shall be permitted to extend any deadline applicable to municipal corporations, provided that the deadline does not relate to a State license, permit, program, or plan subject to subsection (a) of this section. A municipal corporation may extend or waive deadlines applicable to licenses, permits, programs, or plans issued by a municipal corporation. Any expiring license, permit, program, or plan issued by a municipal corporation that is due to the municipal corporation for renewal or review shall remain valid for 90 days after the date that the declared state of emergency ends with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

VIII. 2021 Mileage Certification to VTrans

*David Allerton, Director of Public Works
Kirsten, Jensen, Public Works Engineer*

Kirsten Jensen, Public Works Engineer and David Allerton, Director of Public Works gave an overview of the 2021 Mileage Certification to VTrans.

Motion made by M. Morgan to allow the Department of Public Works Department to submit the annual "Certificate of Highway Mileage, Year Ending February 10, 2021, 106.05 total certificate miles with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

Motion made by M. Morgan to amend his motion to allow the Department of Public Works Department to submit the annual "Certificate of Highway Mileage, Year Ending February 10, 2021, 119.307 total certificate miles with a second by J.

FitzGerald, M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

IX. Acceptance of Public Infrastructure

David Allerton, Director of Public Works

Amanda Pitts, Zoning Administrator/Health Officer/E911 Coordinator

Don Turner, Jr., Amanda Pitts, Zoning Administrator/Health Officer/E911 Coordinator and David Allerton, Director of Public Works gave an overview of the acceptance of Public Infrastructure.

Motion made by C. Taylor to approve the creation of a surety in the amount of \$10,000.00 for the sidewalk along Nancy Drive down to Route 7 South for the project at 441-457 Route 7 South with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

Motion made by C. Taylor to approve the creation of a surety in the amount of \$543,425.00 for the new public road, sidewalk, streetlights, stormwater, water line, and sewer line for the project at 20 Haydenberry Drive with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

Motion made by C. Taylor to approve the creation of a surety in the amount of \$446,625.00 for the continuation of Horseshoe Circle (public road), sidewalk, stormwater, water line, sewer line for project at Clearview Estates with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

Motion made by C. Taylor to approve the creation of a surety in the amount of \$625,000.00 for the new road connecting Southerberry Drive to Route 7 South, sidewalk, water line, sewer line for the project at 346 Route 7 South with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

X. Red Top Revitalization Project Request for Payment Plan of Water/Sewer Connection Fees

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager gave an overview of the Red Top revitalization project request for payment plan of water/sewer connection fees.

Motion made by M. Morgan to authorize the Town Manager, or his designee to enter into an agreement with the Red Top Revitalization Developer Mike Bessery for a payment plan of water and sewer connection fees for up to two years with equal payments of \$14,611.05 beginning on January 2022 and ending October 2023 with a second by B. Steady. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XI. Approval to Post the Roads
Don Turner, Jr., Town Manager
David Allerton, Director of Public Works

Don Turner, Jr., Town Manager and David Allerton, Director of Public Works to give an overview of the posting of roads.

Motion made by M. Morgan to authorize the Town Manager or his designee to post the roads with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XII. Set Public Hearing Date for Zoning Petition
Don Turner, Town Manager

Motion made by M. Morgan to set the date for the Public Hearing regarding the zoning petition for Monday, March 15, 2021 at 6:00 p.m. with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XIII. Town Manager's Update

- Your program *Moving Milton Forward 2021-02-16* will be available for viewing online tomorrow at:
<https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fcatv.org%2fmoving-milton-forward-2021-02-16&c=E,1,NR6EAWSFgsy2eMCukQWsp5dVtCunw-P6kEiRC55MHMkH7qzJl-0vvHrw3KMHclDZ4EmyCBbyYPbI3OdCwQttvJRwAgu7LK1YCtXIoV05Rs,&typo=1> and will be cablecast at the following times on LCATV's Channel 1085:
 - Thu Feb 18 2:21 am
 - Thu Feb 18 2:00 pm
 - Fri Feb 19 4:00 pm
 - Sat Feb 20 6:15 pm
 - Sun Feb 21 11:30 pm
 - Mon Feb 22 11:00 pm
- Frequently asked questions sheets will be going out in library curbside packages and distributed to several locations around Town.
- David Allerton, Director of Public Works has been hired as the Head Coach of BHS Girls Softball Team. Dave works far more hours than he is expected or required and has coached softball since he started with us and it has not impacted his ability to complete his work.
- Carpet squares will be installed in lobby area. Money is in this year's capital budget. The rest of the building was not funded in FY22 CIP.
- LCATV may not be able to broadcast the 3/1 meeting since there are a number of other meetings.
- Reduced size skating rink is working out very well-very busy over the weekend.
- The Police Department Administrative Assistant is leaving to pursue other opportunities. Don Turner, Jr., feels this is the opportunity for the Town to align

Police Department hours of operation with the rest of the town offices. Don would like the person filling this position to work 8-5 with a one hour lunch like all the rest of the Administrative Assistants. It should also be explained that they will be part of the Town Administrative team which will require them to assist in other departments, if necessary.

- Recreation Department Winter Festival was very successful. Thank you to Jenna Tucker, Recreation Director, Ben Nappi, Assistant Recreation Director and all volunteers.
- Food distribution on Fridays with local church organizations has been very successful. 1300 boxes of food are disbursed each week.
- Papaseraphim update – Green Mountain Power has conceptually agreed to eliminate ROW on Papaseraphim property by relocating transmission line to Town right-of-way subject to an agreement between Papaseraphim, the Town and Green Mountain Power. Power services to mobile homes are not the responsibility of Green Mountain Power.
- Brault Property update - Brault family to drop off proposed site plan reflecting previous discussions with Town.

XIV. Executive Session, if necessary

An Executive Session was not held.

XV. Motion to Adjourn

Motion made by B. Steady to adjourn the meeting with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

J. Palasik adjourned the meeting at 8:10 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:

John Palasik JOHN PALASIK, Selectboard Chair Date: 03/01/21
Chris Taylor Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 2 day of March, 2021.

ATTEST: *Sheryl P. P...*, Milton Town Clerk