



PLANNING COMMISSION

Meeting Type: _____ **Regular Meeting**
Date: _____ **Tuesday, February 19, 2019**
Time: _____ **6:00 p.m.**
Place: _____ **Milton Community Room**
Address: _____ **43 Bombardier Road Milton, VT 05468**
Contact: _____ **(802) 893- 1186 or vsinadinowski@miltonvt.gov**
Website: _____ **www.miltonvt.gov**

MEETING MINUTES

1 **1. CALL TO ORDER**

2 The Chair called the meeting to order at 6:20 p.m.

3

4 **2. ATTENDANCE**

5

6 **Members Present** : Lori Donna, Chair; Tony Micklus, Vice-Chair; David Ross

7 **Members Absent**: John Lindsay; Zachary Chilcote, Clerk

8 **Staff Present** : Victor Sinadinowski, Planning Director; Michael Burriss, Development Review Planner;
9 Don Turner Jr., Town Manager

10 **Public Present** : Mike McCormick

11

12 **3. AGENDA REVIEW**

13 None.

14

15 **4. PUBLIC FORUM**

16 McCormick asked about the rules of project expirations regarding Unified Development Regulation
17 1201 C, "Prior Permits and Approvals".

18 Sinadinowski said that the interpretation of the Development Review Board decision in regard to
19 McCormick's project is not up to the Planning Commission, but rather the Planning and Economic
20 Development Department. Sinadinowski said that the Town Manager is involved in this interpretation and
21 that the staff interpretation will hold.

22 McCormick asked if there were conflicting regulations regarding approval of previous regulations and
23 current regulations. McCormick stated that he interprets the information differently than Sinadinowski.
24 Sinadinowski explained to the Planning Commission that he and McCormick have had this conversation
25 multiple times.

26 Micklus noted the potential ambiguity in the way things are written and suggested that the Planning
27 Commission consider this moving forward when editing regulations. Micklus said that this is all that the
28 Commission could do at this time.

29

30 **5. STAFF UPDATES**

31 Sinadinowski said that the Development Review Board is reviewing a project located at 444-452 Route 7
32 South. The DRB has closed the hearing and they have entered deliberative session. Sinadinowski said
33 that the Conservation Commission is beginning to plan for Green-Up Day and are working on a
34 potential Town boundary issue due to maple tapping that may or may not be occurring on town lands.
35 Sinadinowski said that the Economic Development Commission is planning their next Business
36 Community Mixer that will likely be held at Vermont Sports Car at 85 Gonyeau Road. PC members are
37 encouraged to attend and bring others. Sinadinowski said that the EDC will also be looking into the
38 possibility of using the TrailHub application provided by Shannon King. Sinadinowski said that the latest
39 DRB hearing had an individual attend that was asked to leave. Sinadinowski said that she came to the
40 Planning and Economic Development office the next day and acted aggressive toward Staff.
41 Sinadinowski said two DRB members expressed that they felt threatened by the individual. Sinadinowski
42 said that information on the project had been relayed to the individual numerous times.

1 Donna was concerned that the person being asked to leave may have resulted from increased
 2 frustration with the DRB proceedings. Donna added that the staff packet containing information about
 3 the project was not available online.
 4 Ross said that the Town website should be changed so that everything is readily available to the public.
 5 Sinadinowski said he has been working with Staff to try to make the DRB Staff Reports more readily
 6 accessible for the public.
 7 Ross expressed concern that the Town website was difficult to navigate and for the public to locate the
 8 information necessary for them to actively participate.
 9 Sinadinowski agreed that the website could use updating.
 10 Ross said that making the website more user-friendly should be a higher priority.
 11 Micklus suggested that Ross speak with the Town Manager to offer suggestions.
 12 Sinadinowski said that the staff will lean to the side of the property owners' rights when there is ambiguity
 13 in the regulations.
 14 Donna said that this was not the initial intent of interim zoning when it was established in Milton.
 15 Sinadinowski said that staff reports are presented to the DRB to give them the staff's interpretations of
 16 the regulations.
 17 Donna did not feel that information was relayed properly to the public at the recent DRB hearing.
 18 Sinadinowski said that the job of DRB staff is to look at the regulations as objectively as possible.
 19 Sinadinowski said that the DRB can disagree with staff interpretations and recommendations.
 20 Donna stated that she was concerned whether the DRB would take the intent of the regulations into
 21 consideration.
 22 Micklus said that the Planning Commission should look through old DRB approvals and discuss why
 23 they were approved. Micklus said that this information could help the PC to update the regulations so
 24 that these differences of interpretation do not happen in the future.
 25 Ross agreed that more research on this should be done and the regulations should be made clearer.
 26 McCormick asked about the UDR edits and how extensively they would be changed.
 27 Sinadinowski said that the agenda item was only to develop a plan for edits later in the summer.
 28 The business items and minutes were tabled until the next meeting.

29

30 **6. BUSINESS**

- 31 **A. Visioning Workshop Recap - April 29 Summit**
- 32 **B. Town Comprehensive Plan Edit - Village Center Designation**
- 33 **C. Town Plan 2020**
- 34 **D. UDR Edits**

35

36 **7. Minutes: January 15, 2019**

37

38 **8. Adjournment**

39 Micklus MOVED to ADJOURN the meeting at 8:06 p.m. SECOND by Ross. The Planning Commission
 40 APPROVED, 3-0.

41

42 **Next Meeting: March 5, 2019**

43

44 **Minutes approved by the Commission this _____ day of _____, 201 9.**

45

46

47

48

49 **Lori Donna , Chair**

/tc, vs, lmd, dr

50

51 **Draft filed with the Town Clerk this _____ day of _____, 2018.**

52

1 Filed with the Town Clerk this _____ day of _____, 201 8.