



Town of Milton
43 Bombardier Road, Milton VT 05468

Teleconference/Virtual Regular Selectboard Meeting
Monday, February 1, 2021 at 6:30 PM

MINUTES

Selectboard Members Present: John Palasik, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; John Bartlett, Director of Admin/Facilities/HR/IT; Jessica Morris, Director of Finance; David Allerton, Director of Public Works

Others Present: Buddy Mueller; Henry Bonges; Fred Duplessis

I. Call to Order

J. Palasik called the meeting to order at 6:31 p.m.

II. Flag Salute

B. Steady led the attendees in the Pledge of Allegiance.

III. Agenda Review

None.

IV. Public Forum

J. FitzGerald stated that he and Don Turner, Jr. met with Jen Cortez from Green Mountain Power regarding electric charging stations for vehicles and will have an update of the meeting at a subsequent Selectboard meeting.

V. Consent Agenda

- **Approval of Selectboard Regular Meeting Minutes of 01/19/21**
- **Approval of Warrant #17**
- **Approval of Joint Selectboard/Planning Commission Minutes of 01/11/21**

Motion made by B. Steady to approve the Consent Agenda as presented with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

VI. Reappointment of Development Review Board Member

Henry Bonges

Henry Bonges gave an overview of his qualifications. Upon receipt of his reappointment application, the Selectboard will consider his reappointment at the February 16, 2021 Selectboard meeting.

VII. Milton Family Community Center – Senior Transportation

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager gave an overview his meeting with Vicki Patterson of the Milton Family Community Center and Jordan Posner of Green Mountain Transportation regarding transitioning the provider of senior transportation to Green Mountain Transportation.

VIII. FY20 Audit Presentation

Fred Duplessis, Sullivan & Powers

Fred Duplessis of Sullivan & Powers gave a presentation of the FY20 Audit.

IX. Annual TIF Report Certification

Jessica Morris, Director of Finance

Jessica Morris, Director of Finance gave a summary of the Annual TIF Report.

Motion made by J. Palasik to accept the Annual TIF Report as presented by Jessica Morris, Director of Finance with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

X. Refinance Bridge/Road Restoration and Paving

Jessica Morris, Director of Finance

Jessica Morris, Director of Finance gave an overview of the refinance for the bridge/road restoration and paving.

Motion made by J. FitzGerald authorizing the Chair of the Selectboard to sign on behalf of the Selectboard for the Capital Improvement Borrowing in the amount of \$2,723,099.57 from Capital One Public Funding LLC with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XI. Bike/Pedestrian Grant Application – Bombardier Road

David Allerton, Director of Public Works

Motion made by C. Taylor to allow the Town Manager, or his designee to submit a VTrans Bicycle/Pedestrian Grant Application for \$30,000 for construction of a new sidewalk on Bombardier Road from the Municipal Office Complex to Middle Road with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XII. The Ledges Stormwater–South Windsor Regional Planning Commission Grant Application

David Allerton, Director of Public Works

Motion made by C. Taylor to allow the Town Manager, or his designee to submit a design/implementation block grant application to the South Windsor Regional Planning Commission for \$9,877 for the design of stormwater improvements on Allen Drive with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XIII. Class 2 Paving Grant Application – East Road

David Allerton, Director of Public Works

Motion made by J. FitzGerald to allow the Town Manager, or his designee to submit an FY2022 VTrans Class 2 Paving Application for \$175,000 for the paving of East Road from McMullen Road to the recently reconstructed East Road Bridge No. 5 with a second by B. Steady. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XIV. Structures Grant Application – Duffy Road Culvert

David Allerton, Director of Public Works

Motion made by J. FitzGerald to allow the Town Manager, or his designee to submit a VTrans Structures Grant Application for \$25,000 for engineering design services for the Duffy Road culvert and road repair with a second by C. Taylor. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XV. Resolution – In Appreciation of Life Time Service

John Palasik, Selectboard Chair

Recognition of Don Turner, Jr.
for his Dedication and Lifelong Service to Our Community

WHEREAS, Don Turner, Jr. has continuously served the Community of Milton in many roles over the last three decades; and

WHEREAS, in 1983 Don joined the Fire Department serving as an active participant, honored as Firefighter of the Year in 1987, 1997 and 2001 by his peers; Chittenden County Firefighter of the Year in 1990 and working his way up in the organization to the position of Fire Chief. Don earned a Life Membership in 2018 on the Fire Department, having actively served for more than thirty-five years; and

WHEREAS, in late 2001 voters approved building a new Town fire station, after project construction costs proposals were received, it was determined that there was not sufficient money in the budget to complete the project, Don volunteered over 400 hours of his time as the project manager to build the new fire station. The project was completed on time, within budget and the fire department moved into the building in January 2003; and

WHEREAS, Don was recognized as the Vermont Fire Chief of the Year in 2003 for his unwavering commitment and dedication to the Town of Milton Fire Department; and

WHEREAS, in 2004 he was appointed Forest Fire Warden, a position that he continues to serve in presently; and

WHEREAS, in 2006 Don was appointed one of Milton's Representatives in the State Legislature, he was subsequently re-elected by this community six times, serving a total of thirteen legislative sessions before ending his legislative career in December 2018; and

WHEREAS, in early 2008, Don was recruited by the sitting Town Manager to assume the day-to-day operations of the Milton Rescue Department. Knowing he had to be part of the team in order to be accepted by the membership, Don became a certified emergency medical responder, recruited many new members and stabilized the department operations for the next decade; and

WHEREAS, Don has served the community on many committees at the Town, County and State levels, always keeping Milton's interests the highest priority; and

WHEREAS, in March of 2017, facing a Town Manager vacancy, the Milton Selectboard appointed Don as interim Town Manager, subsequently making him permanent Town Manager in June 2017; and

WHEREAS, from March of 2017 through January 10, 2018 Don served as Town Manager, Fire and Rescue Chief, Forest Fire Warden, Justice of the Peace and Town Representative; and

WHEREAS, Don reorganized the Town governmental structure, assembled a strong professional team to lead the organization and recruited talented staff; and

WHEREAS, Don's "GSD" Get Stuff Done attitude, commitment to transparency, fiscal responsibility, deep love of the people and commitment to our community is moving Milton forward. Important projects like the dog park, rebuilding of the fieldhouse, renovations to the municipal building and numerous bridge, road and water projects have all been completed in the last several years under his leadership; and

WHEREAS, Don has provided exemplary service and assistance to the Members of the Milton Selectboard, Town Staff, Taxpayers, Citizens and Guests to Milton; and

WHEREAS, the Milton Selectboard acknowledges you have spent a great deal of your adult life, countless hours preparing for and faithfully serving in the many roles highlighted in this Resolution, and that this effort has required personal sacrifice, including time spent apart from family and friends; and

THEREFORE, BE IT RESOLVED, that, the Milton Selectboard hereby express its appreciation and thanks on behalf of the Town Staff and Citizens, for your lifelong service and numerous contributions to the quality of life, safety, health and prosperity of our community; and

BE IT FURTHER RESOLVED, the Milton Selectboard is proud to place a plaque honoring your lifelong service in the Municipal Building Community Room entitled "In Honor of Deep Appreciation of Faithful and Devoted Service to the Town of Milton."

Motion made by J. Palasik to adopt the Resolution recognizing Don Turner, Jr., for his dedication and lifelong service to our community with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

**XVI. Setting a Date for the Second Public Hearing
Regarding the Proposed Charter Amendments**

Motion made by J. Palasik to hold the Second Public Hearing regarding the proposed Charter amendments on Tuesday, February 16, 2021 at 6:00 p.m. with the Selectboard meeting held directly following the Second Public Hearing with a second by M. Morgan. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

XVII. Town Manager's Update

- The lawsuit regarding Connecticut Attorneys Title Insurance Company v. Town of Bolton. et al was held on January 28, 2021. The Plaintiff dismissed the case.
- The Library Director has agreed on a subrogation agreement. Kathy Dulac is the interim Library Director.
- Marty Branch is working part-time for the Building and Grounds Department.
- The ice rink is open at Bombardier Park
- The Town is working with Green Mountain Power regarding electric charging stations
- The Highway Department used 300 tons of salt at a cost of \$20,000.
- The video regarding the Town of Milton Budget will be ready for the first Annual Town Meeting on February 8, 2021.
- A frequently asked question sheet regarding the Town of Milton Budget will be available to the public for the Annual Town Meeting.
- Four projects regarding public infra structure will be submitted soon.
- The Town Manager will be bringing up an item at a Selectboard meeting regarding development fees and a possible restructure payment plan.
- The Town is working with local organizations on projects aimed at keeping spirits up through the winter.
- Cornerstone Church will be distributing meals to Milton residents beginning February 5, 2021.

XVIII. Executive Session

An Executive Session was not held.

XIX. Motion to Adjourn

Motion made by M. Morgan to adjourn the meeting with a second by J. FitzGerald. M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, Yes; J. Palasik, Yes. Motion Approved Unanimously.

J. Palasik adjourned the meeting at 8:06 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:

Date: _____

Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2021.

ATTEST: _____, Milton Town Clerk

DRAFT