



Town of Milton
Regular Selectboard Meeting
Tuesday, January 21, 2020 at 6:00 p.m.
Milton Municipal Building Community Room
43 Bombardier Road, Milton VT 05468

MINUTES

Selectboard Members Present: Darren Adams, Chairman; John Palasik, Vice-Chairman; Chris Taylor, Clerk; Dana Maxfield, Member; Michael Morgan, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Kym Duchesneau, Director of Recreation; Ben Nappi, Assistant Recreation Director; John Bartlett, Director of Administration/Facilities/Human Resources; Jessica Morris, Director of Finance

Others Present: Benjamin Heath; Heather Preuss; Girl Scout Troop 30393; John Fitzgerald; Sotos Papaseraphim; Maria Papaseraphim; Richard Saunders; Lauren Blume; Michelle Monroe; William Pikul; Drew Pollak-Bruce; Ayden Eickhoff

I. Call to Order

The meeting was called to order by D. Adams at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

None.

IV. Public Forum

None.

V. Business

A. Bird Houses in the Town Forest

Heather Preuss

Girl Scout Troop 30393

Girl Scout Troup 30393 gave a presentation to the Selectboard regarding building and installing bird houses in approved locations in Milton.

B. Recreation Master Plan

Drew Pollak-Bruce, SE Group

Ayden Eickhoff, SE Group

The Milton Recreation Department's 20-year Recreation Master Plan, conducted in 2006, has been referred to on a regular and ongoing basis by the Recreation Department and Recreation Commission. Thirteen years had passed since the current Milton Recreation Master Plan was conducted and an updated Recreation Master Plan was recommended to plan for the future. The SE Group was contracted by the Town of Milton to create a Milton Recreation Master Plan Update in 2019 which included research and assessment, inventory and assets, public engagement and focus groups and high level recommendations. The SE Group has completed the Milton Recreation Master Plan Update as contracted. The Milton Recreation Staff recommends that the Milton Selectboard accept and adopt the Milton Recreation Master Plan Update conducted by the SE Group to be used by the Milton Recreation Department and Recreation Commission as a road map.

Motion made by M. Morgan to accept and adopt the Milton Recreation Master Plan Update completed by the SE Group during 2019, and presented on January 21, 2020, as a document to be referred to on a regular and ongoing basis by the Milton Recreation Department and Recreation Commission with a second by D. Maxfield. Approved Unanimously.

C. Hourglass Update

Benjamin D. Heath, PE, Vice President, Hamlin Consulting Engineers, Inc.

Benjamin D. Heath gave an update of the Hourglass Project.

D. Sewer Line Extension into Colchester

Don Turner, Jr., Town Manager

Don Turner, Jr. updated the Selectboard on the sewer line extension into Colchester. The Town of Colchester has determined that now is not the appropriate time for this type of development in the Town of Colchester. Accordingly, the Colchester Selectboard does not support the proposal. The Town of Milton will continue to keep communication open with the Colchester Selectboard regarding the sewer line extension into Colchester.

E. Milton Family Community Center – 5 Year Tax Exempt Status

Don Turner, Jr., Town Manager

The Milton Family Community Center (MFCC) has requested the renewal of its property tax exemption from the Town of Milton for the upcoming 5 year cycle. The Milton Family Community Center is a 501(c)3 non-profit organization, currently located at 23 Villemaire Lane. Since its inception in 1985, MFCC has served as a safe and welcoming place where children and families can come and receive needed services, foster a sense of community belonging, and promote positive parent and child interactions.

Motion by M. Morgan to renew the Milton Family Community Center's five (5) year property tax exempt status and that it be added to the Warning for

the March 2, 2020 Annual Town Meeting and placed on the ballot with a second by D. Maxfield. Approved Unanimously.

F. Warning for the March 2, 2020 Annual Town Meeting
Don Turner, Jr., Town Manager

Motion made by J. Palasik to accept the Town Meeting Day Warning as follows:

The legal voters of the Town of Milton are hereby notified and warned that there will be a Public Hearing at the Milton High School Auditorium in said Town on Monday the 2nd of March, 2020 at 6:00 o'clock in the afternoon to discuss the following Australian Ballot items pursuant to Section 806 A/B of the Town of Milton Charter; that the Annual Meeting of the Town of Milton will be held at the Milton Municipal Building in said Town on Tuesday the 3rd of March, 2020 to vote for the Town Officers and transact any business involving Australian Ballot; said voting by Australian Ballot to begin at 7:00 o'clock in the forenoon and close at 7:00 o'clock in the afternoon.

ARTICLE I

Shall the voters of the Town of Milton accept the reports of the Town Officials as presented in the Town Report?

ARTICLE II

To elect all Town/School Officers as required by law and Charter. List of offices and terms to be voted on are as follows:

Moderator	1 year
Selectboard	3 year
Selectboard	1 year
Selectboard	1 year
Library Trustee	3 year
Library Trustee	2 year
School Trustee	3 year
School Trustee	2 year
School Trustee	1 year
Champlain Water District Representative	3 year (2 years remaining)

ARTICLE III

Shall the voters of the Town of Milton approve the budget for the Fiscal Year 2021 in the amount of Eight Million, Three Hundred Sixty-Four Thousand, Seven Hundred Sixty-Three Dollars (\$8,364,763) of which it is estimated that Six Million, Four Hundred Ninety-Six Thousand, Five Hundred Eighty-Four Dollars (\$6,496,584) will be raised by local property taxes?

ARTICLE IV

Shall the voters of the Town of Milton exempt from real estate taxes, pursuant to 32 V.S.A., section 3840, the property of the Milton Family Community Center, located at 23 Villemaire Lane, in the Town of Milton, Vermont for a period of five (5) years? with a second by D. Maxfield. Approved Unanimously.

VI. **Town Manager's Update**

Don Turner, Jr., Town Manager

- The Milton Family Center and Milton Youth Coalition allocation request letters have been submitted;
- The Town of Milton and the Milton School District will not be funding Restorative Justice.
- Four people including the Town Clerk have expressed interest in the Charter Review Committee.
- FEMA officially declared the Halloween Storm of 2019 a disaster.
- The Highway Crew worked 116 hours and used 250 tons of salt during the last storm. The Town received several calls regarding the plowing on Hidden Meadows and Westford Road.
- The Municipal Building renovations will begin Monday, January 27th.
- The Common Level of Appraisal (CLA) remained the same at 95.22.
- The Fire Department held their banquet on Saturday, January 18th.
- The Rescue Department will hold their banquet on Saturday, January 25th.
- The Rescue Department was out of service on Sunday, January 19th from 6:00 p.m. to 6:00 a.m.
- The Town is working on the plan for July 4th 2020.
- Effective July 1st, the hourly rates for the Town's legal services has changed.

VII. **Approval of Warrant #15**

Motion made by C. Taylor to approve Warrant #15 in the amount of \$189,709.68 with a second by D. Maxfield. Approved Unanimously.

VIII. **Approval of Selectboard Minutes of January 6, 2020**

Motion made by M. Morgan to approve the Selectboard Minutes of January 6, 2020 with a second by D. Maxfield. J. Palasik abstained. Motion Approved.

IX. **Executive Session – Personnel, Contracts**

Motion made by C. Taylor at 7:24 p.m. that premature public knowledge about personnel and contracts would cause the Town or person to suffer a substantial disadvantage with a second by D. Maxfield. Approved Unanimously.

Motion made by C. Taylor at 7:24 p.m. that the Selectboard enter into Executive Session to discuss personnel and contracts under the provisions of 1 VSA 313 (A)(1) of the Vermont Statutes to include all five members of the Selectboard

present tonight, Don Turner, Jr., Town Manager and John Bartlett, Director of Administration/Facilities/Human Resources with a second by D. Maxfield.
Approved Unanimously.

XIV. Action as a Result of Executive Session

Motion made by C. Taylor at 8:14 p.m. to close Executive Session with no action taken with a second by J. Palasik. Approved Unanimously.

XV. Motion to Adjourn

Motion made by D. Maxfield at 8:14 p.m. to adjourn with a second by C. Taylor. Approved Unanimously.

D. Adams adjourned the meeting at 8:14 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:


_____ Date: 2/13/2020
Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this 4 day of February, 2020.

ATTEST: 
_____, Milton Town Clerk