



**Town of Milton – Selectboard Meeting
43 Bombardier Road, Milton VT 05468
In Person and/or via Zoom – Community Room
Tuesday, January 17, 2023 at 7:00 p.m.**

MINUTES

Selectboard Members Present: Michael Morgan, Vice Chair; John FitzGerald, Clerk; Brenda Steady, Member; Chris Taylor, Member

Selectboard Members Absent: Darren Adams, Chair

Staff Members Present: Don Turner Jr., Town Manager; John Bartlett, HR and Operations Director (remote); Brittany Tradup, Executive Assistant to the Town Manager; Michaela Foody, Public Safety Director; Cathy LaClair, Milton on the Move Coordinator

Others Present: Edward Couture; Corey Lombard; Kristi Lombard; Tyler McRae; Trevor Barrows; Joseph Duquette (remote); Diane Barrows (remote); Bill McSweeney (remote); Shelley Robinson (remote)

I. Call to Order

M. Morgan called the meeting to order at 7:00 p.m.

II. Flag Salute

M. Morgan led the attendees in the Pledge of Allegiance.

III. Agenda Review

D. Turner requested that the Selectboard approve a revised version of the warning for the Town Meeting 2023 Annual Meeting due to a location change for the information meeting. M. Morgan moved the appointment of the Fire Chief up to be the first item following the Consent Agenda (Item V) and added the revision to the Town Meeting Warning to the agenda immediately following the Storm Water Update (Item IX).

IV. Public Forum

None.

V. Consent Agenda

- **Approval of Public Hearing Minutes of 1/03/2023**
- **Approval of Selectboard Meeting Minutes of 1/03/2023**
- **Approval of Selectboard Special Meeting Minutes of 1/09/2023**
- **Approval of Warrant #16**
- **Approval of Supplemental Warrant: Quarterly Water/Sewer Bills**

Motion made by J. FitzGerald to approve the Consent Agenda, with a second by B. Steady. There was a brief discussion Motion approved unanimously.

VI. Reappoint Fire Chief, Chris Poirier

Don Turner, Jr., Town Manager

D. Turner provided background information as presented in the following memo, and expressed his appreciation for the years of service that Chief Chris Poirier has dedicated to the Town of Milton. There was some additional discussion in which other Selectboard members expressed their gratitude for the chief's service and the support of his family.

To: Milton Selectboard
From: Michaela Foody, Public Safety Director
Date: January 13, 2023
Subject: Fire Department Chief Engineer Reappointment

Chief Chris Poirier was appointed Chief Engineer of the Milton Fire Department for a five-year term on January 15, 2018, with a maximum service of two consecutive terms. Chief Poirier has dedicated more than 25 years of voluntary service to the Milton Fire Department and is deserving of and willing to continue in his current role as Chief for another 5 years.

I ask the Milton Selectboard to motion to appoint Chris Poirier to a five year term as Chief Engineer of the Milton Fire Department, ending on January 17, 2028.

Motion made by B. Steady to appoint Chief Chris Poirier as the Chief Engineer of the Milton Volunteer Fire Department for a 5 year term beginning January 17, 2023 and running through January 15, 2028, with a second by C. Taylor. Motion approved unanimously.

VII. Police Advisory Commission: Reappoint Joseph Duquette; Appoint Henry Bonges

Don Turner, Jr., Town Manager

D. Turner provided background information as presented in the following memo. There was a brief discussion regarding term lengths moving forward, and regarding the direction of the commission.

To: Milton Selectboard and Police Advisory Committee Members
From: Michaela Foody, Public Safety Director
Date: January 13, 2023
Subject: Police Advisory Committee Vacancies

The Police Advisory Committee was formed in November of 2020, with 5 original members appointed to 2-year terms, all of which expired in November of 2022. As we neared the expiration of their terms, members were asked to reapply if they were interested in remaining on the Committee. We received applications from Joseph Duquette, a member appointed earlier in 2022 to fill a vacant seat, and Henry Bonges, currently an alternate member. The Public Safety Director and Police Chief encourage the Selectboard to reappoint them to the Committee to fill 2-year seats.

Other members of the existing Committee recently resigned or chose not to seek reappointment. Therefore, if/once J. Duquette and H. Bonges are appointed, the PAC will have three (3) vacant seats and will not be able to hold meetings until those seats are filled, due to lack of quorum. To date, the open seats have been advertised in accordance with the Town's Vacancy Policy, but we have not yet received any additional applications.

The Public Safety Department values the input from the public through this Committee and relies on them to bring forth the community's concerns and voice. Therefore, we will do another round of advertising, and the Police Chief and Public Safety Director will also continue to look at ways to invigorate the Committee and perpetuate its autonomy.

We are looking forward to a new wave of the Committee and the connections it will continue to help the Milton Police Department forge with the Milton Community.

Motion made by C. Taylor to reappoint Joseph Duquette to the Police Advisory Committee for a 2-year term and to appoint Henry Bonges to the Police Advisory Commission for a 2-year term, with a second by J. FitzGerald. Motion approved unanimously.

VIII. Economic Development Commission Appointment: Edward Couture

Don Turner, Jr., Town Manager

D. Turner introduced E. Couture, who then provided information on his background in the community. He stated that he would like to give back to the community that has given so much to him.

Motion made by J. FitzGerald to appoint Edward Couture to a 3-year term on the Economic Development Commission effective today, with a second by B. Steady. Motion approved unanimously.

IX. Stormwater Update

Corey Parent, Consultant

D. Turner presented the background regarding the Town's work on stormwater and introduced Corey Parent as the consultant assisting the Town with this issue.

C. Parent introduced himself and provided background information on his experience with other municipalities and stormwater. He then provided a presentation, which covered the history of federal regulation of stormwater, what other municipalities are doing, and what Milton will need to do in the coming years to remain in compliance. He then discussed the benefits of creating a stormwater utility, as a possible option, and discussed a timeline for next steps.

X. Town Meeting Warning Revision

D. Turner explained that the school informed him that the school auditorium is not equipped for Zoom meetings, so the location of the information meeting has been changed to the Milton High School library. Therefore, the version of the Town Meeting Warning that was approved at the special meeting on January 9 lists the location incorrectly, and needed to be revised.

Motion made by C. Taylor to accept the warning for the Town of Milton, Vermont 2023 Annual Meeting with the changes from the previous reading to include the new location of the Milton High School Library for the information meeting, with a second by B. Steady. Motion approved unanimously.

XI. Update from Town Manager and Board Members

Don Turner, Jr., Town Manager

- There was a school dance at the middle school on Friday night, and there was a lock down during the event. It was fully investigated by the police and resulted in the dance shutting down early.
- The joint school board meeting will be on January 30 in the Milton High School Library.
- Interior renovations at the Grange are getting started.
- The Town received the survey for Kienle Road. The lot has some encumbrances, but there is enough land that we can subdivide.

- There will be a meeting on Friday morning with the construction manager to go over the public works facility. We are also working with the architect to look at possible design revisions that would save money on the construction.
- The Town had an inspection on Friday from the State of Vermont Department of Environmental Conservation for the water distribution system. They found no deficiencies with the system.
- Last Thursday, Turner attended the Allen Brook Watershed meeting.
- Everyone did a good job with the storm last Friday. Everyone planned for it to be a rain event, and then it changed, but everyone managed it well.
- VCRD will be paying Cathy LaClair's salary for the next few months.
- D. Turner fell on Saturday at the Grange. He is doing fine, but wanted to inform the Selectboard.

XII. Executive Session – Personnel and Real Estate

Motion made by J. FitzGerald to find that premature knowledge about Personnel and Real Estate would cause the Town or person to suffer a substantial disadvantage. Second by C. Taylor at 8:00 p.m. Motion approved unanimously.

Motion made by J. FitzGerald to move enter into executive session at 8:00 p.m. to discuss Personnel and Real Estate under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes; to include the following; Selectboard members: D. Adams, M. Morgan, C. Taylor, J. FitzGerald and B. Steady; Town Manager, Don Turner, Jr.; Public Safety Director, Michaela Foody. Second by B. Steady. Motion approved unanimously.

Motion made by J. FitzGerald to close executive session at 8:30 p.m., with a second by C. Taylor. Motion approved unanimously.

No action was taken as a result of the Executive Session.

XIII. Adjournment

Motion made by J. FitzGerald to adjourn the meeting at 8:33 p.m., with a second by C. Taylor. Motion approved unanimously. Meeting adjourned by M. Morgan.

All documents pertaining to this meeting may be viewed using the following link:
<https://miltonvt.box.com/s/4bslxhqj0h8b2le1kvyfv1gc4ji06rqx>

A video recording of this meeting can be found at the following location:
<https://miltonvt.box.com/s/6myx6cn8390t1y713hz7qxlcnkztl3d7>

Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

 Date: 2/6/23
John FitzGerald, Clerk

Filed with the Milton Town Clerk's Office on this 7th day of February, 2023.

ATTEST:  Asst., Milton Town Clerk

