



## POLICE ADVISORY COMMITTEE

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Meeting Type: Regular Meeting  
Date: Tuesday, January 12, 2021  
Time: 5:30 p.m.  
Location: ZOOM Teleconference Meeting  
Physical Address: Due to COVID-19, There Is No Physical Location  
Contact: (802) 893-6655  
Website: [www.miltonvt.gov](http://www.miltonvt.gov)

### Meeting Minutes

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**Police Advisory Committee Members Present:** Shoshawna Mastin, Chair; Harjit Dhaliwal, Vice Chair; Kevin Kimball, Clerk; Richard Edwards, Member; Lisa Rees, Member

**Staff Members Present:** Michaela Foody, Director of Public Safety; Stephen Laroche, Chief of Police; Jason Porter, Police Corporal

**Members from the Public Present:** None.

#### I. Call to Order

Shoshawna Mastin called the meeting to order at 5:32 pm.

#### II. Flag Salute

Zoom meeting attendants were muted and they recited the Pledge of Allegiance.

#### III. Public Forum

None.

#### IV. Agenda Review

None.

#### V. Approval of Minutes

Harjit Dhaliwal requested the minutes be more detailed.

**Motion made by Richard Edwards to approve the meeting minutes from the December 8th meeting with a second by Kevin Kimball. Motion Approved Unanimously.**

## VI. Police Department Body Worn Camera Policy

*Jason Porter, Police Corporal, and Stephen Laroche, Chief of Police*

Corporal Porter presented on the Axon camera system that Milton Police Department uses for their body worn and vehicle mounted cameras. The covered topics included:

- The department's history of camera use
- how the equipment is operated
- the placement of cameras on vests and vehicles
- equipment maintenance and daily operational checks
- who has the power to redact recordings and how those versions are stored and accessed
- how the recording log is checked for Policy compliance
- when the cameras are turned on and when the cameras are turned off

Chief Laroche presented the Milton Police Department's current Body Worn Camera Policy, including the release of records, and the proposed changes to the Vermont State Body Worn Camera Policy to be presented to the Vermont Legislature by the Vermont Department of Public Safety. He discussed the State and Federal regulations and laws that influence the Vermont Department of Public Safety model policy and, therefore, the Milton Police Department Body Worn Camera Policy that is mandated by it. He provided the website for citizens to provide their input on the Vermont Department of Public Safety Modernization Strategy to the Committee: <https://dps.vermont.gov/modernization>. Chief Laroche discussed how training on body worn cameras would be provided if the model policy is adopted. He advised the Committee on how long it may be until the Act containing the new model policy may be passed and if the policy can be tailored specifically to the Milton Police Department. Chief Laroche also discussed the changes to the membership of the Law Enforcement Advisory Board.

Chief Laroche and Corporal Porter entertained questions from the Committee on their presentation and following topics that were not covered in the presentation: the oversight on Axon and fatal "use of force" incidents in Milton.

## VII. Meeting Schedule Discussion

The Committee discussed the addition of a second monthly meeting. They also discussed the future format and subject matter of their meetings to include the discussion of current events and other topics, as well as the policies of Milton Police Department.

**Motion made by Richard Edwards to approve the Police Advisory Committee meet twice a month, on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, with a second by Harjit Dhaliwal. Motion Approved.**

**Motion made by Shoshawna Mastin to set a time limit of 1 hour and a half with an end time of 7 pm on the second meeting of the month unless there is a motion made and passed to extend the meeting with a second by Richard Edwards. Motion Approved.**

**Motion made by Shoshawna Mastin to schedule the next Police Advisory Committee meeting on January 26<sup>th</sup> from 5:30 -7:00 pm with a second by Richard Edwards. Motion Approved.**

**VIII. Adjournment**

**Motion made by Shoshawna Mastin to adjourn the meeting with a second by Richard Edwards. Motion Approved.**

Shoshawna Mastin adjourned the meeting at 8:10 pm.

Respectfully Submitted,  
Michaela Foody

APPROVED MINUTES:

Kevin Kimball Date: 1/26/2021

Kevin Kimball, Clerk

Filed with the Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST: \_\_\_\_\_, Milton Town Clerk