



DEVELOPMENT REVIEW BOARD

Meeting Type: **Regular Meeting**
Date: **Thursday, July 15, 2021**
Time: **6:00 p.m.**
Place: **Community Room**
Address: **43 Bombardier Road**
Contact: **(802) 893-1186**
Website: **www.miltonvt.gov**

MEETING MINUTES

Bruce Jenkins, Chair Henry Bonges, Vice Chair Julie Rutz, Clerk Robert Brisson Maryalice Callahan Nick Smith, Alternate

AGENDA

1. Call to Order

B. Jenkins called the meeting to order at 6:00 PM.

2. Attendance

DRB Members: Bruce Jenkins, Chair; Henry Bonges, Vice-Chair; Maryalice Callahan; Robert Brisson; Nick Smith, Alternate.

DRB Members Absent: Julie Rutz, Clerk.

Staff: Richard Saunders; Cymone Haiju

Other: Colin Connor, LCATV; Ernie Pomerleau; Roger Dickinson; Steve Ploesser; Doug Beachel

3. Agenda Review

None.

4. Public Forum

The public may attend and be heard in accordance with Vermont's Open Meeting Law (1 V.S.A. 312).

5. Staff Updates

R. Saunders addressed his pending absence and temporary replacement by Cymone Haiju, Director of Planning & Development, and Amanda Pitts, Zoning Administrator.

6. New Hearings/Business:

The following hearing is a new hearing:

- A. **Carrols LLC c/o Doug Beachel**, applicant, is requesting a **Major Site Plan Amendment** for a **two-way right-turn only access** in place of the previously approved right-out only access located at **Haydenberry Drive and Route 7 South**, owned by **Pomerleau Real Estate**, described as 227008.000000, Book 450 & Page 315, SPAN 396-123-12466. The subject property is recorded as having 3 acres and is located within the Downtown Business (DB1) zoning district, and the Town Core Planning Area.

N. Smith recused himself from the hearing. B. Jenkins read the project summary aloud and swore in the applicant and his representatives. E. Pomerleau provided a brief introduction to the proposed major site plan amendment; and R. Dickinson, project engineer, provided a brief overview of the overall project.

B. Jenkins read aloud the following numbered items for further discussion with the applicant and their representative.

- 1. The applicant must submit a design for the proposed truncation of the Haydenberry Drive turn lane to VTrans for review and inclusion in the permit authorization for the proposed development.**
- 2. The applicant shall construct all driveways to comply with current VTrans and/or Town of Milton Public Works Specifications, as applicable.**
- 3. The DRB shall determine whether additional stormwater management infrastructure is required to manage runoff from the proposed development.**
- 4. The DRB shall determine whether the proposed entrance has sufficient width to safely accommodate access by emergency vehicles as required by Section 3002.H**
- 5. The DRB shall consider the recommendation provided by Dept of Public Works and may require the applicant to take additional steps to address the concerns raised.**
- 6. All proposed traffic signage must comply with MUTCD requirements.**
- 7. The DRB shall consider the recommendations of the Police and Public Safety Departments and make a determination.**
- 8. The applicant shall comply with the requirements of this section and provide updated illustrations demonstrating compliance, with the final plan set.**
- 9. The DRB shall determine whether additional landscaping information is required.**
- 10. The DRB shall determine whether the proposed development meets the requirements of Section 3209.E.**

All parties mutually agreed that they understood item numbers 11 through 15.

Hearing was closed to any further comment at 6:44 p.m.

7. Other Business:

- A. Approval of Minutes from June 24, 2021.

Motion made at 6:45 p.m. to approve the minutes with changes outlined by Staff in revised version made by N. Smith; 2nd by M. Callahan. Motion carried.

8. Deliberative Session

Motion made N. Smith to enter deliberative session at 6:46 PM, with a second by M. Callahan. Motion carried.

9. Adjournment

Meeting was adjourned.

Respectfully submitted,

Cally Audet

APPROVED MINUTES:

Bruce Jenkins, Chair

Date: _____

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2021.

ATTEST: _____, Milton Town Clerk

DRAFT