



Town of Milton
43 Bombardier Road, Milton VT 05468
In Person and Teleconference/Virtual Regular Selectboard Meeting
Monday, July 6, 2021 at 6:00 p.m.

MINUTES

Selectboard Members Present: Darren Adams, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Staff Members Present: Don Turner Jr., Town Manager; Michaela Foody, Director of Public Safety; Steve Laroche, Chief of Police; John Bartlett, Director of Human Resource, Administration & Buildings and Grounds; Kirsten Jensen, Public Works Engineer; David Allerton, Director of Public Works

Others Present: Buddy Meilleur, LCATV; Robert (Bob) Fletcher, Town Legal Counsel; Jennifer Taylor; Terry Eckert; Keely Agan; Lisa Rees; Lori Somerville; Dylan Martell; Joseph Duquette; Todd Buik

I. Call to Order

D. Adams called the meeting to order at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

Motion made by C. Taylor to find that premature public knowledge about contracts would cause the Town or person to suffer a substantial disadvantage, with a second by M Morgan. Motion passed, B. Steady was absent.

Motion made by C. Taylor that the Selectboard enter into executive session at 6:01 p.m. to discuss contracts under the provisions of 1 VSA 313(A)(1) of the Vermont Statutes; to include all members of the Selectboard, Town Manager, Don Turner, Jr., and Town Legal Counsel, Bob Fletcher, with a second by M. Morgan. Motion passed unanimously, all members present.

III. Executive Session – Contracts

Motion made by C. Taylor to close Executive Session at 6:43 p.m., with a second by J. FitzGerald. Motion approved unanimously.

IV. Agenda Review

None.

V. Public Forum

None.

VI. Consent Agenda

- **Approval of Regular Selectboard Minutes of 06/21/21**
- **Approval of Warrant #1**

Motion made by C. Taylor to approve the Consent Agenda as presented with a second by M. Morgan. Motion approved unanimously.

VII. Action as a Result of Executive Session

No action was taken as a result of Executive Session.

VIII. Class 2 Paving Grant Agreement – Lake Road

David Allerton, Director of Public Works

Kirsten Jensen, Public Works Engineer

Kirsten Jensen, Public Works Engineer, provided a brief overview of the VTrans Class 2 Paving Grant project for the resurfacing of Lake Road, and presented the following Resolution;

RESOLUTION
VTRANS CLASS 2 PAVING GRANT – LAKE ROAD RESURFACING

WHEREAS, the Town of Milton, Department of Public Works applied for a Vermont Agency of Transportation Class 2 Paving Grant in April, 2021, to assist in funding pavement improvements on Lake Road, said Grant to provide 80% of the project costs with a 20% local match; and,

WHEREAS, the Town of Milton Department of Public Works was notified of being awarded the grant on May 5, 2021; and,

WHEREAS, the maximum amount to be provided by the VTrans Class 2 Paving Grant is \$175,000, with a 20% local match (\$35,000), providing a total of \$210,000 for the project,

WHEREAS, the \$35,000 Local Match requirement will be paid for with money available from the Paving line item of the Capital Reserve account; and,

THEREFORE, BE IT RESOLVED, by the Selectboard of the Town of Milton that the Town Manager, or his designee, is authorized to execute the Class 2 Paving Grant Agreement with the Vermont Agency of Transportation to provide \$175,000, with 80/20 local match, for the resurfacing of Lake Road.

Motion made by B. Steady to authorize the Town Manager or his designee, to execute the Class 2 Paving Grant Agreement with the Vermont Agency of Transportation to provide \$175,000, with 80/20 local match, for the resurfacing of Lake Road, with a second by M. Morgan. Motion approved unanimously.

IX. Better Roads Grant Acceptance

David Allerton, Director of Public Works

Kirsten Jensen, Public Works Engineer

Kirsten Jensen, Public Works Engineer, provided a brief overview of the VTrans Better Roads Grant project for the improvements to Eagle Mountain Harbor Road, and presented the following Resolution;

RESOLUTION
VTRANS BETTER ROADS GRANT – EAGLE MOUNTAIN HARBOR ROAD
IMPROVEMENTS

WHEREAS, the Town of Milton, Department of Public Works applied for a Vermont Agency of Transportation Better Roads Grant in December 2020, to assist in funding culvert and ditching improvements on Eagle Mountain Harbor Road, said Grant to provide 80% of the project costs, up to a maximum of \$20,000, with a 20% local match; and,

WHEREAS, the Town of Milton Department of Public Works was notified of being awarded the grant on May 21, 2021; and,

WHEREAS, the estimated cost of the project is,

Grant Share: \$20,000
Local Share: \$6,961
Total Estimated Cost: \$26,961; and,

WHEREAS, the \$6,961 Local Match requirement will be paid for with money available from the Stormwater Reserve line item of the Capital Reserve account; and,

THEREFORE, BE IT RESOLVED, by the Selectboard of the Town of Milton that the Town Manager, or his designee, is authorized to execute the Better Roads Grant Agreement with the Vermont Agency of Transportation for the project on Eagle Mountain Harbor Road, at an estimated cost of \$26,961, with a local match of \$6,961.

Motion made by C. Taylor to allow the Town Manager or his designee to authorize and execute the Vermont Better Roads Grant Agreement with the Vermont Agency of Transportation for the project on Eagle Mountain Harbor Road, at an estimated cost of \$26,961, with a local match of \$6,961, with a second by J. FitzGerald. Motion approved unanimously.

X. Milton Community Champion Award Committee Update

Jenn Taylor, Terry Eckert, Keely Agan

Jennifer Taylor, Terry Eckert, and Keely Agan, members of the Milton Community Champion Committee provided a brief update on the nominations for the 2021 Milton Community Champion Award process and recipient to be named at National Night Out on Tuesday, August 3, 2021.

On Monday, August 2, 2021, the Selectboard will be provided with a request to reappoint two members of the committee for an additional term; as well as a Resolution to approve the nomination for the 2021 Community Champion Award.

Motion made by M. Morgan to honor the selection by the Milton Community Champion Award Committee sent to the Board to be revealed at National Night Out on Tuesday, August 3, with a

second by C. Taylor. Motion approved unanimously.

XI. Town Manager's Update

Don Turner, Jr., Town Manager

- The culvert on the Class 3 portion of Devino Road was replaced on Tuesday 6-29-21. The project went well and we received compliments on the work from the residents.
- Kathy Dulac – will be retiring after 20 plus years as library director. A reception will be held in her honor on Friday, July 9th from 5:30 to 7:00 p.m. at the Field House in the park. We will be doing a resolution for her at the July 19th meeting.
- The AFSCME three year contract signed by bargaining units representatives and Selectboard will need to be signed.
- Don will be out of Town this weekend (7/9-7/11/21)
- Everything went well this weekend for the July 4th Celebration – Thank you to Jenna and Ben! Southern Maine Pyrotechnics did a great job and thank you to everyone for the support and participation.
- A lot of work is being done around town – to include warranty work on Route 7
- Cemetery Improvements – new plots marked out by Derek Read at Krebs & Lansing. Chris Deroschers is cutting trees and cleaning-up.
- Building improvements – Emergency lights, outside light fixtures
- Received VLCT Grant for \$2250 for Diversity Inclusivity training by Abundant Sun. There will be three training sessions on Tuesday, September 14th from 9:00-11:00 AM, 1:00-3:00PM, and 6:00-8:00 PM. All staff, boards and commissions and elected officials are encouraged to attend.

XII. Interview of Police Advisory Committee Members

Darren Adams, Chair

Each of the following applicants participated in a fifteen minute interview for the open position on the Police Advisory Committee:

- 1. Dylan Martell**
- 2. Joseph Duquette**
- 3. Lori Johnson Somerville**
- 4. Kylie Hollingsworth**

K. Hollingsworth was absent at the time of their interview time.

XIII. Appoint Member to Police Advisory Committee

Darren Adams, Chair

Motion made by B. Steady to appoint Dylan Martell to the Police Advisory Committee for a two (2) year term, with a second by M. Morgan. D. Adams, Yes; M. Morgan, Yes; C. Taylor, Yes; B. Steady, Yes; J. FitzGerald, No.

XIV. Selectboard Goal Setting

Darren Adams, Chair

All members of the Selectboard participated in a goal setting session for 2021-2022 to identify goals and objectives for minor and/or major projects to be addressed within the Milton Community.

2021-2022 Goals and Objectives of the Selectboard

Public Safety Department

- Rabies vaccinations
- Dog registrations
- Develop long term plan for the Rescue Department
- Internet security
- Mental health services

Administration

- Continue modernizing the Town website – *ongoing process*
- Create a policy on current events
- Update the Administrative Code – *work in progress*

Cultural / Recreation

- Skate park – pump track
- Continuing diversity – inclusivity training

Public Works Department

- Consistent and dedicated amount of money (suggested \$750,000) for paving every year - *\$350k in FY22*
- Consistent and dedicated amount of money (suggested \$35,000) for stormwater every year.
- Complete the purchase of a vacuum truck utilizing the \$300,000 grant money awarded to the Town

Capital Improvement Plan

- Create a more defined plan of the existing assets – *Work in progress*
- Consistent and dedicated funding of the Capital Improvement Plan
- Continue with monthly reporting

Economic Development

- Revisit selling capacity to Colchester on sewer system

- Continue to build new and existing relationships with businesses in Milton, what are their thoughts, how do we keep them, what support or assistance do they need
- Continue to move forward with Bombardier property plans
 - Officially designate an area and recognize the construction of the General Standard House
- Walking path around the perimeter of Bombardier (\$10,913 already in CIP for walking path)
- Continue to work with Public Works Facility Advisory Committee on a new facility
- Hire a Consultant or provide a stipend to an individual working to improve Economic Development
- Work with ACCD and GBIC

Other

- Work to adopt a sound plan for ARPA funds
 - \$3 Million –
 - 50% - June 2021
 - 50% - June 2022
 - Total amount must be spent by December 31, 2024
 - One time money = One time expense
 - Long term return/benefit
 - Ongoing expenditures
- Selectboard letter for legislature on re-districting
 - Special Selectboard Meeting – early September
 - BCA – public input
 - Due to legislature 10/1/2021
- Government policy – Census update
 - Local tracking of data

XV. Adjournment

**Motion made by M. Morgan to adjourn the meeting at 8:58 p.m., with a second by B. Steady.
Motion approved unanimously.**

Respectfully Submitted,

Cally Audet

APPROVED MINUTES:

_____ Date: _____
Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk’s Office on this _____ day of _____, 2021.

ATTEST: _____, Milton Town Clerk